

**VILLAGE OF HEUVELTON**  
**Regular Board Meeting**  
**December 9, 2015**

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were Wood, Parish, Guardino and Knowlton. Also in attendance were T. Murray, DPW Superintendent; N. Friot, HVFD Chief and T. Burley, C2ae. J Lightfoot, SLC Legislator arrived at 6:15 pm.

**HVFD Report** Chief Friot discussed the FEMA grant and the Fire Department budget with the Board. He informed the Board that the 2016 FEMA grant applications are now open to apply for. He discussed with the Board applying for a micro grant. There was a discussion about sending a letter to the Editor of the paper thanking everyone involved for their help in obtaining the new fire truck.

**Public Forum** T. Burley, C2ae, updated the Board on the wrap up of the sewer rehab project. Mr. Burley informed the Board that an announcement on the Water Project grant program will be in 2 weeks and that the interest rate for USDA is currently 1.7%. Mr. Burley will be retiring from C2ae and going to work for the Power Authority. He will be available to help us with any questions that we might have. Mr. Burley left at 6:30 pm. J. Lightfoot, SLC Legislator updated the Board on County information. A resolution was approved to purchase \$3 million in bonds for the Highway Department to purchase equipment. Mortgage tax for the Villages will be down. A contract has been signed with the Sheriff Supervisors. A new Public Defender has been hired. Mr. Lightfoot left at 7:31 pm.

**RESOLUTION 15-083** **SEWER REHAB CHANGE ORDER 1-8**  
Offered by Tr. Guardino seconded by Tr. Knowlton. Mayor Lashua and Trs. Parish, Wood-yes.  
**Resolution to accept Change Order 1-8 for \$5320.00 for the Sewer Rehab Project. The contract total will be \$2,510,267.04 including this and previous change orders. This change order is contingent on approval from EFC.**

**RESOLUTION 15-084** **REALE PAY REQUEST #12**  
Offered by Tr. Knowlton seconded by Tr. Parish. Mayor Lashua and Trs. Wood, Guardino-yes.  
**Resolution to authorize the Clerk/Treasurer to submit to the EFC, Reale's Pay Request # 12 of \$252,977.37, for services completed on the Sewer Rehab Project. This payment is contingent on completion of payment to sub-contractors.**

**Sewer/Water** Both industries are in compliance and all are running well. The Board discussed Losurdo's proposed changes and the grab and composite sampler. Tim Murray and Shawn Rowe are to meet with Losurdo about the potential changes and get back with the Board. Mayor Lashua will send a letter to DANC asking them to notify the Village when the operator notifies his supervisor that there is a problem. Mr. Murray informed the Board that he was unable to connect a sewer lateral for 138 State Street and that the resident would have to use a septic system. A VSD has been ordered and should come in within the next two weeks.

**Mayor's Report** The Mayor discussed the budget process dates with the Board and asked if anyone would like to be included in the budget process. The Board reviewed the organizational meeting information.

**RESOLUTION 15-085**

**CONFERENCE ATTENDANCE**

Offered by Tr. Parish seconded by Tr. Wood. Mayor Lashua and Trs. Guardino, Knowlton-yes.  
**Resolution to authorize the attendance of Village employees at such workshops or conferences that benefit the Village of Heuvelton, or provide needed contact hours. Such authorization is for an appropriation of \$300.00 or less.**

**RESOLUTION 15-086**

**ADVANCE APPROVAL OF CLAIMS**

Offered by Tr. Guardino seconded by Tr. Knowlton. Mayor Lashua and Trs. Wood, Parish-yes.  
**Resolution to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and such claims shall be presented at the next regular meeting for audit.**

**RESOLUTION 15-087**

**MEETINGS NOTICE**

Offered by Tr. Wood seconded by Tr. Parish. Mayor Lashua and Trs. Knowlton, Guardino-yes.  
**Resolution to authorize the Clerk to send a single letter to the news media, with the corresponding public posting, indicating the schedule of regular meetings as adopted at the organizational meeting.**

**RESOLUTION 15-088**

**2016 APPOINTMENTS, RATES, & POLICIES**

Offered by Tr. Parish seconded by Tr. Knowlton. Mayor Lashua and Trs. Wood, Guardino-yes.  
**Resolution to accept the following appointments, rates, and policies for 2016:**

<b>Appointments and Policies</b>	<b>Current</b>	<b>Proposed</b>
Clerk/Treasurer	Anna Hurst	Anna Hurst
Vital Registrar	Anna Hurst	Anna Hurst
Tax Collector	Anna Hurst	Anna Hurst
Deputy Clerk/Treasurer	Danielle Barse	Danielle Barse
Attorney	Mark Gebo	Mark Gebo
Safety Officer	Timothy Murray	Timothy Murray
Historian	Linda Wood	Linda Wood
Purchasing agents		Barbara Lashua, Mayor Timothy Murray, DPW Superintendent Anna Hurst, Clerk/Treasurer Danielle Barse, Deputy Clerk/Treasurer Shawn Rowe, DANC
Official Newspaper	Northern NY Newspapers	Northern NY Newspapers
NYS Mileage Allowance	\$.575 per mile	\$.575 per mile
Procurement Policy	See attached	See attached
Investment Policy	See attached	See attached
Regular Meetings	2 <sup>nd</sup> Wed. of each month	2 <sup>nd</sup> Wed. of each month

**RESOLUTION 15-089**

**2016 JOINT YOUTH AGREEMENT**

Offered by Tr. Wood seconded by Tr. Parish. Mayor Lashua and Trs. Guardino, Knowlton-yes.  
**Resolution to approve the Joint Youth Agreement for 2016 as follows:**  
**Pursuant to General Municipal Law Articles 5 and 5G, Section 119-o; Performance of municipal cooperative activities; alternative powers; the Village of Heuvelton, the Town of Oswegatchie, and Town of Depeyster hereby enter into a Joint Youth Program.**  
**Such agreement shall be approved by each participating Municipal Corporation or district by a majority vote of the voting strength of its governing body. Each participating municipality shall be entitled to the appointment of one member to serve on a joint committee. Said committee to be chaired by the Village of Heuvelton.**

The Village of Heuvelton shall be responsible for the operation and maintenance of the Joint Youth Program and for making claims for state aid payable to the participants.

The Town of Oswegatchie does hereby agree to support the Joint Youth Program and will contribute six thousand seven hundred dollars (\$6700.00) for its operation for 2016.

The Town of Depeyster does hereby agree to support the Joint Youth Program and will contribute six hundred dollars (\$600.00) for its operation for 2016.

The Village of Heuvelton does hereby agree to support the Joint Youth Program and will contribute any necessary expenses not covered by the revenues provided by the towns of Depeyster and Oswegatchie.

**RESOLUTION 15-090** **2016 SENIOR CITIZEN INCOME CEILING EXEMPTION**

Offered by Tr. Parish seconded by Tr. Guardino. Mayor Lashua and Trs. Wood, Knowlton-yes.

Resolution not to amend Local Law #5 (1990) regarding aged exemption for real property taxes. Local Law No. 5 (1990), Regarding Aged Exemption for Real property taxes. Real property owned by one or more persons, each of whom is 65 years of age or over, or real property owned by a husband and wife, one of whom is 65 years of age or over, shall be exempt from taxation by the Village of Heuvelton to the extent of 50% of the assessed valuation thereof for persons with a gross income level which does not exceed Twelve Thousand Twenty Five Dollars (\$12,025.00).

**RESOLUTION 15-091** **RECORD DESTRUCTION**

Offered by Tr. Wood seconded by Tr. Knowlton. Mayor Lashua and Trs. Guardino, Parish-yes.

Resolution to destroy the following Village records as authorized by The State Education Department, State Archives and Records Administration, Record Retention and Disposal Schedule MU-I, Revised 2003:

- 1.[263] pg. 61. Bank Statements 6 year retention: 1996, 1997, 1998, 1999, 2000, 2001,2002, 2003.
- 3.[247] pg. 65. Journal Entries Of Fiscal Transactions 6 year retention: 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008.
- 3.[265] pg. 62. Check Stubs: Copies of Checks 6 year retention: 1996, 1997, 1998, 1999, 2000, 2001.
- 4.[248] pg. 66. Check Registers: 6 year retention: 1992, 1993, 1994, 1995, 1996, 1997.

**RESOLUTION 15-092** **2016 SIU PERMIT RENEWAL**

Offered by Tr. Parish seconded by Tr. Guardino. Mayor Lashua and Trs. Knowlton, Wood-yes.

Resolution to renew the Pretreatment Permits for Losurdo Foods, Inc. and SunOpta Aseptic, Inc., with no changes for January 1-December 31, 2016 period.

**RESOLUTION 15-093** **AMEND BOND RESOLUTION**

**TO AMEND BOND RESOLUTION 15-078, DATED NOVEMBER 12, 2015**

At a regular meeting of the Village Board of the Village of Heuvelton, St. Lawrence County, New York, held at the Village Offices in said Village on the 9<sup>th</sup> day of December 2015, at 6:00 p.m., prevailing time.

The meeting was called to order by Mayor Lashua and upon roll being called, the following were:

**PRESENT:**

- Tr. Neil Parish
- Tr. William Knowlton
- Tr. Erie J. Wood
- Tr. Augustus Guardino
- Mayor Barbara Lashua

**ABSENT:** None

The following resolution was offered by Tr. Guardino, who moved its adoption, seconded by Tr. Wood, to wit:

WHEREAS, the Village Board of the Village of Heuvelton has passed a bond resolution with respect to its Water System entitled as follows:

AMENDED BOND RESOLUTION DATED NOVEMBER 12, 2015

AN AMENDED RESOLUTION AUTHORIZING THE CONSTRUCTION OF AN ADDITIONAL WELL, A WELL PUMPING CONTROL FACILITY, A CHLORINATION SYSTEM, A WATER STORAGE TANK, UPGRADE OF TRANSMISSIONS SYSTEM AND LAND ACQUISITION AND AUTHORIZING THE ISSUANCE OF A MAXIMUM OF \$3,500,000.00 IN SERIAL BONDS OF SAID VILLAGE TO PAY THE COST THEREOF. THIS IS AN INCREASE OF \$1,850,000.00 FROM A BOND RESOLUTION ADOPTED JULY 25, 2005.

Which bond resolution was adopted on November 12, 2015; and

WHEREAS, in Section 1 there was a clerical error whereby the Village of Heuvelton System was referred to as Village of Heuvelton Water District; and

WHEREAS, it is necessary to amend Section 1 of the prior bond resolution to correctly reflect the Village of Heuvelton Water System as opposed to the Village of Heuvelton Water District;

NOW, THEREFORE BE IT RESOLVED, that Section 1 of the bond resolution adopted on November 12, 2015 shall be amended and as amended restated as follows:

Section 1. The aforementioned upgrades for the Village of Heuvelton Water System, is in the interest of the citizens of the Village of Heuvelton. The estimated cost of these upgrades in said Village of Heuvelton Water System, as determined by the engineers hired by the Village for such purposes is \$3,500,000.00. This is an increase of \$1,850,000.00 from a bond resolution adopted on July 25, 2005.

BE IT FURTHER RESOLVED, that except as specifically modified herein, all other provisions of the Bond Resolution of November 12, 2015, shall remain in full force and effect.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Tr. Parish	Voting	<u>Aye</u>
Tr. Knowlton	Voting	<u>Aye</u>
Tr. Wood	Voting	<u>Aye</u>
Tr. Guardino	Voting	<u>Aye</u>
Mayor Lashua	Voting	<u>Aye</u>

The resolution was thereupon declared duly adopted. The above resolution is a true, complete and accurate copy of a resolution made and seconded at a regular meeting of the Village Board of the Village of Heuvelton, held December 9, 2015.

Sidewalk/Streets Christmas lighting and banners are up. The department is ready for winter.

RESOLUTION 15-094

APPROVAL OF MINUTES

Offered by Tr. Parish seconded by Tr. Knowlton. Mayor Lashua and Trs. Wood, Guardino-yes  
Resolution to accept the minutes of the 11/12/15 meeting.

RESOLUTION 15-095

VOUCHER APPROVAL

Offered by Tr. Wood seconded by Tr. Parish. Mayor Lashua and Trs. Knowlton, Guardino-yes  
Resolution to approve vouchers as follows:

Approval of Vouchers

General	205-237	\$ 13,280.01
Sewer	205-237	\$ 5,830.16
Water	205-237	\$ 2,370.89
SCP	205-237	<u>\$ 33,400.50</u>
Total		\$ 54,881.56

Other Disbursements: \$ 46,423.25

**RESOLUTION 15-096**

**BUDGET MODIFICATIONS**

Offered by Tr. Parish seconded by Tr. Wood. Mayor Lashua and Trs. Guardino, Knowlton-yes

**Resolution to approve the following budget modifications:**

**Sewer:**

**Inc. 1030.2 New Sewer Svc. \$550.00      Inc. 81304.2 Treatment/Disposal CE \$550.00**

At 8:10 pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Knowlton. All were in agreement.

Respectfully submitted,

Anna M. Hurst  
Village Clerk