

**VILLAGE OF HEUVELTON**  
**Public Hearing on Stop Signs**  
**Regular Board Meeting**  
**January 10, 2018**

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were E. Wood; C. Basford and W. Knowlton. Tr. Guardino was absent. Also in attendance were S. McConnell, DANC; T. Murray, DPW Superintendent; T. Wood, HVFD, Chief and J. Hebert, HVFD, 1<sup>st</sup> Assistant Chief. J. Dennis; J. Lake and C. Epps, HCS.

Mayor Lashua opened the public hearing at 6:10 pm on Local Law #1 of 2018, a Local Law for the placement of stop signs at Justina and Annette Streets. The Board discussed the information. No one from the public commented. At 6:32 pm, the public hearing on Local Law #1 of 2018, placement of stop signs at Justina and Annette Streets was closed.

**RESOLUTION 18-001****LOCAL LAW #1 OF 2018**

Offered by Mayor Lashua, seconded by Tr. Wood. Trs. Knowlton and Basford-Aye.

**Resolution to adopt Local Law #1 for the year 2018 - A Local Law for the placement of stop signs at Justina and Annette Streets.**

**Article 1. - Statement of Authority.** The Board of Trustees of the Village of Heuvelton, pursuant to the authority granted under Article 6 of the Village Law, the Vehicle and Traffic Law of the State of New York and Sections 10 and 20 of the Municipal Home Rule Law of the State of New York, enacts as follows:

**Article 2. - Statement of Purpose and Findings.** The Board of Trustees of the Village of Heuvelton finds that the intersection of Justina Street and Annette Street present certain traffic issues that would be resolved by the placement of stop signs. It is the purpose of this local law to place stop signs at such intersection in order to control traffic.

**Article 3. - Enactment.** The Board of Trustees of the Village of Heuvelton hereby establishes:

**A. Stop signs at the following locations**

1. On Justina Street in the westbound lane at the intersection with Annette Street.
2. On Annette Street in the northbound lane at the intersection with Justina Street.
3. On Annette Street in the southbound lane at the intersection with Justina Street.

**B. The Village shall post appropriate signage indicating the same.**

**C. Any persons violating the stop sign shall be guilty of a violation which shall be punishable by a fine of not less than \$25.00 nor more than \$100.00 for each such violation.**

**Article 4. Severability.** If any part of this Chapter shall be found to be void, voidable, or unenforceable for any reason whatsoever, it shall not affect the validity or enforceability of any remaining section or provision of this chapter.

**Article 5. Effective Date.** This local law will take effect immediately upon filing with the Secretary of State.

**HVFD Report**

Chief Wood discussed with the Board how workers compensation is calculated. The fire department has a list which includes deceased and inactive firemen on it and would like to know if this list is used by the County to calculate worker's compensation rates. The Deputy Clerk will contact Fuller Insurance about this list. The Deputy Clerk is waiting on the County Attorney for more information about risk factors for worker's compensation. Mr. Basford will contact the Clerk to put the old tractor trailer up for bid. Minimum suggested bid is \$8,000. The fireman's annual banquet will be held April 17, 2018. There will be a breakfast on January 14, 2018 from 7-11am at the fire hall. The Mayor discussed budget process dates with the Chief. T. Woods and J. Hebert left at 6:05 pm.

**RESOLUTION 18-002**

**2018 HVFD SLATE OF OFFICERS**

Offered by Tr. Basford, seconded by Tr. Knowlton. Mayor Lashua and Tr. Wood-Aye.

- Chief ..... Travis Wood**
- 1<sup>st</sup> Assistant Chief..... Jay Hebert**
- 2<sup>nd</sup> Assistant Chief..... Craig Martin**
- Foreman .....Brett Bailey**
- 1<sup>st</sup> Assistant Foreman.....Brandon Wood**
- 2<sup>nd</sup> Assistant Foreman.....Aaron Pierce**
- Treasurer ..... Trevor Brunet**
- Secretary .....Jen Hynes**
- EMS Captain ..... Mike Hebert**
- Dive Captain ..... Art Knauf**
- Trustee..... Jeff Crobar**
- Trustee.....Jack Wood**

**Sewer/Water**

Mr. McConnell stated that there has been a lot of ice this winter and he has had to chip a lot off the clarifiers. He is looking at pricing of an auger. Mayor Lashua questioned the use of clarifiers during the winter months. She felt they are usually shut off. Mr. McConnell said he suggested this to his supervisor but was told to keep them running. Mayor Lashua asked Mr. McConnell to ask his supervisor to contact Brian Nutting and have Brian Nutting contact Carrie Tuttle about the use of the clarifiers in winter. Mr. Murray stated that there had been no maintenance done on the gear boxes since 2008. The gear boxes were out of oil and water was in the bottom of the boxes. Mayor Lashua asked that maintenance of the gear boxes be added to the schedule for DANC. Mr. McConnell says he will add the gear boxes to the maintenance schedule. An auger will help with clarifiers and floating dock. Cost of the auger is expected to be in the \$300 - \$600 range. Mayor Lashua approved the purchase of the auger if it is in that price range. Mr. McConnell was told to turn off the clarifiers when there is freezing temperatures. All is good on the water side. Lab tests were good. They have the new meter but the old one has stopped leaking so they will not put on the new one until needed.

**Mayor’s Report**

Mayor Lashua reviewed the budget process dates with the Board. The Mayor, Clerk and Deputy Clerk will start working on the budget February 26-28. Any Board member is welcome to attend. Mr. Murray stated the new trailer is here and the old trailer is ready to be put up for bid. Approximate value of the old trailer is \$1500.00. Mr. Murray will get with the Clerk to do the paperwork. The Mayor suggested that the Board consider Menter Law Firm to replace Mr. Gebo. This was the recommendation from Mr. Gebo. Mr. Menter specializes in municipal law. Tr. Knowlton suggested that local lawyers be considered. Mayor Lashua will check with Leader Law firm in Gouverneur and contact Mr. Gebo for more suggestions. It was decided to table the matter until the February board meeting. Mayor Lashua updated the Board on the building removal and parking lot. She is working on funding alternatives. Mayor Lashua, Carrie Tuttle and Marc Losurdo are having a phone conference regarding the equalization tank on 1/16/18. Please inform the Clerk by January 22, if you have anything that you would like put in the newsletter. Add information in the newsletter about the new stop sign law and snowmobiles not staying on the trail. Put information about snowmobiles on the website.

**RESOLUTION 18-003** **APPOINTMENT OF REGISTRAR OF VITAL STATISTICS**  
 Offered by Tr. Knowlton, seconded by Tr. Basford. Tr. Wood and mayor Lashua-Aye.  
**Resolution to accept the appointment of Michele Smithers as Registrar of Vital Statistics for 2018.**

**RESOLUTION 18-004** **PLANNING BOARD APPOINTMENT**  
 Offered by Mayor Lashua, seconded by Tr. Basford. Trs. Wood and Tr. Knowlton - Aye.  
**Resolution to appoint Julie Brown to the Planning Board for a term ending 1/31/2023.**

**Streets/Sidewalks** The electric heater in the lab building quit. Tim Bill ordered a new one that will cost \$1500-\$1600. Mr. Murray discussed snowmobilers driving on sidewalks in the Village.

**RESOLUTION 18-005** **APPROVAL OF MINUTES**  
 Offered by Tr. Wood, seconded by Tr. Knowlton. Mayor Lashua and Tr. Basford-Aye.  
**Resolution to accept the minutes of the 12/13/17 meeting.**

**RESOLUTION 18-006** **VOUCHER APPROVALS**  
 Offered by Tr. Basford, seconded by Tr. Wood. Mayor Lashua and Tr. Wood-Aye.  
**Approval of Vouchers**

General	262-300	\$ 59,881.64
Sewer	262-300	\$ 15,046.91
Water	262-300	<u>\$ 11,611.54</u>
Total		\$ 86,540.09

**Other Disbursements: \$ 27,454.27**

**RESOLUTION 18-007** **BUDGET MODIFICATIONS**  
 Offered by Tr. Knowlton, seconded by Tr. Basford. Mayor Lashua and Tr. Wood-Aye.  
**Resolution to approve the following budget modifications:**

<b><u>GENERAL</u></b>		
<b>INCREASE</b>	<b>90408.1 WORKERS COMP</b>	<b>\$ 6486.00</b>
	<b>51404.1 HWY (Misc.) CE</b>	<b>\$ 47.50</b>
		<b>\$ 6533.50</b>
<b>DECREASE</b>	<b>12104.1MAYOR CE</b>	<b>\$ 500.00</b>
	<b>34101.1FIRE DEPT PS</b>	<b>\$ 500.00</b>
	<b>51102.1 SAFETY EQ</b>	<b>\$ 53.53</b>
	<b>19904.1 CONTINGENCY</b>	<b>\$ 47.50</b>
	<b>73104.1 YOUTH CE</b>	<b>\$ 2514.21</b>
	<b>51124.1STREET CONST</b>	<b>\$ 2918.26</b>
		<b>\$ 6533.50</b>
<b><u>SEWER</u></b>		
<b>INCREASE</b>	<b>90408.2WORKERS COMP</b>	<b>\$ 2762.00</b>
<b>DECREASE</b>	<b>81894.2RESERVES</b>	<b>\$ 2762.00</b>
<b><u>WATER</u></b>		
<b>INCREASE</b>	<b>90408.3WORKERS COMP</b>	<b>\$ 2762.00</b>
	<b>83404.3TRANSMISSION CE</b>	<b>\$ 338.11</b>
		<b>\$ 3100.11</b>
<b>DECREASE</b>	<b>19904.3 CONTINGENCY</b>	<b>\$ 3100.11</b>

**RESOLUTION 18-008**

**ENTER EXECUTIVE SESSION**

Offered by Mayor Lashua seconded by Tr. Basford. Tr. Wood and Tr. Knowlton -Aye.

**Resolution to enter executive session at 6:54 pm to discuss the employment history and job performance of a particular person.**

**RESOLUTION 18-009**

**EXIT EXECUTIVE SESSION**

Offered by Mayor Lashua seconded by Tr. Basford. Trs. Wood and Tr. Knowlton -Aye.

**Resolution to exit executive session at 7:27 pm.**

**RESOLUTION 18-010**

**APPROVAL OF HEALTH INSURANCE FOR EMPLOYEE**

Offered by Mayor Lashua seconded by Tr. Basford. Trs. Wood and Tr. Knowlton -Aye.

**Resolution to offer health insurance to Michele Smithers, a full time employee at 32 hours per week effective February 1, 2018.**

At 7:37, with no further business before the Board, the meeting was adjourned on a motion by Tr. Wood. All were in agreement.

Respectfully submitted,

Anna M. Hurst  
Village Clerk