

VILLAGE OF HEUVELTON
Regular Board Meeting
March 8, 2017

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were, A. Guardino, E. Wood and C. Basford. Tr. Knowlton was absent. Also in attendance were M. Basford, HVFD, Chief; S. McConnell, DANC; K. Feuka, C2ae and T. Murray, DPW Superintendent.

HVFD Report Chief Basford informed the Board that an insurance claim was put in on the 2006 Darley Pumper (E103) and the fire hall. There was a discussion on the past agreement (1995) with Ogdensburg and it was decided to leave the agreement as is. The new tanker was ordered. The HVFD banquet will be April 1st. Chief Basford left at 6:05 pm.

Public Forum Kevin Feuka, C2ae, discussed with the Board the DASNY project for the boat launch area. He still needs quotes for paving but he cannot get the quotes until the plants are open for paving. Mr. Murray and the Mayor will meet with Mr. Feuka to go over the budget for the boat launch area project on March 22 at 4:00 at the Town Hall. Mr. Feuka discussed with the Board a letter of support to Rural Development from the Department of Health for the Water Tower project. Mr. Feuka discussed with the Board a draft proposal for costs to evaluate the WWTP. The proposal is being sent to DANC for review. Mr. Feuka left at 7:35 pm.

Sewer/Water Mr. McConnell informed the Board that another letter was being sent to the DEC to put a liquid chemical in the lagoon in April prior to fecal testing. The WWTP and Losurdo are running well and are in compliance with no violations. The lagoon is full and sludge is thicker this year and is ready to spread. Mr. McConnell discussed with the Board estimates on purchasing a new Muffin Monster or purchasing a refurbished Muffin Monster with an exchange. He will check on the warranty of a new and refurbished one. Mr. McConnell discussed with the Board that we did not have a spare influent pump. He will be getting quotes on a new influent pump. Samples need to be taken ASAP for spreading and sent to Mr. Feuka. Mr. McConnell left at 6:35 pm.

Mayor's Report The Mayor reviewed with the Board line by line the tentative budget. The Mayor and the Board reviewed and discussed the Code of Ethics resolution. All employees and the HVFD will be given a copy of the Code of Ethics and a signoff sheet. The signoff sheet is to be returned to the Clerk. A credit card for the DPW was discussed. More information is needed and this will be put on the next agenda. The resolution for the NYSDOT shared services resolution was discussed. Mr. Murray will check on the information that is needed and get back with the information at the next Board meeting.

RESOLUTION 17-016**2017-18 BUDGET TO PUBLIC HEARING**

Offered by Mayor Lashua, seconded by Tr. Guardino. Trs. Basford and Wood-Aye.

Resolution to hold a public hearing on the 2017-18 tentative budget on Wednesday, April 12th, at 6:00 pm.

RESOLUTION 17-017

SLC HOLD HARMLESS 2017

Offered by Mayor Lashua, seconded by Tr. Wood. Trs. Guardino and Basford-Aye.

Holding Harmless the County of St. Lawrence for providing service for the Village of Heuvelton for 2017.

WHEREAS, the Village of Heuvelton is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting and other routine maintenance activities to the Village, and

WHEREAS, both the Village of Heuvelton and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

WHEREAS, in this joint cooperative endeavor, the Village of Heuvelton and the County of St. Lawrence desires to be reimbursed for their expenditures, and

WHEREAS, the Village is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

NOW THEREFORE BE IT RESOLVED, that to the fullest extent permitted by law, the Village of Heuvelton will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of negligent or intentional acts and/or omissions of the Village of Heuvelton or any of its directors, officers, employees, contractors, representatives, or agents.

BE IT FURTHER RESOLVED, that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance

On an "Occurrence" basis, with the following limits:

\$1,000,000 Each Occurrence

\$3,000,000 General Aggregate

\$1,000,000 Products Aggregate

\$1,000,000 Personal Injury

\$ 50,000 Fire Damage Legal Liability

\$ 5,000 Medical Payment Expense

BE IT FURTHER RESOLVED, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

RESOLUTION 17-018

CODE OF ETHICS

Offered by Tr. Guardino, seconded by Tr. Basford. Mayor Lashua and Tr. Wood-Aye.

RESOLUTION RELATING TO A CODE OF ETHICS FOR THE VILLAGE OF HEUVELTON

Statement of Purpose and Findings. The Board of Trustees and employees of the Village of Heuvelton hold their positions to serve and benefit the public and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Village of Heuvelton recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This Code of Ethics establishes those standards.

Authority. The Board of Trustees of the Village of Heuvelton, pursuant to the authority granted it under Section 1-102 Of Village Law: Section 64 of the Town Law; Article 18 of the General Municipal Law and Sections 10 and 20 of the Municipal Home Rule Law, hereby enacts as follows:

ARTICLE I
INTENT OF VILLAGE BOARD

SECTION 1. STATEMENT OF LEGISLATIVE INTENT: the Board of Trustees of the Village of Heuvelton recognizes that there are State Statutory Provisions mandating Villages to establish rules and standards of ethical conduct for public officers and employees which, if observed, can enhance public confidence in local government. Every effort will be made to assure the highest caliber of public administration of this Village as part of our State's important system of local government. It is the purpose of this Resolution to implement this objective through the establishment of standards of conduct, to provide for a punishment of violation of such standards, and to utilize a Board of Ethics to render advisory opinions to the Village Board and employees as provided herein.

SECTION 2. The standards, prohibitive acts and procedures established herein are in addition to any prohibitive acts, conflicts of interest, provisions or procedures prescribed by Statutes of the State of New York in addition to common law rules and judicial decisions relating to the conduct of Village Officers and Employees to the extent that the same are more severe in their application than this Resolution.

1. Definitions

As used in this Resolution and Code of Ethics, the following terms shall have the meanings indicated:

BOARD - The Village Board and any municipal administrative board (e.g., Planning Board, Zoning Board of Appeals), commission or other agency or body comprised of two or more municipal officers or employees.

CODE - This Code of Ethics.

INTEREST- A direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse or a member of his or her household is an owner, partner, member, director, officer or employee or directly or indirectly owns or controls more than 5% of the organization, outstanding stock.

MUNICIPALITY- The Village of Heuvelton. The word "municipal" refers to the municipality.

MUNICIPAL OFFICER OR EMPLOYEE - A paid or unpaid officer or employee of the Village of Heuvelton, including, but not limited to, the members of any municipal board, and the Heuvelton Volunteer Fire Department.

RELATIVE- A spouse, domestic partner, parent, step-parent, sibling, step-sibling, step-sibling's spouse, child, step-child, in-law, uncle, aunt, nephew, niece, first cousin or household member of municipal officer or employee and individuals having any of these relationships to the spouse of the officer or employee.

VILLAGE - Any board, commission, district, council or other agency, department or unit of the government of the Village of Heuvelton.

VILLAGE EMPLOYEE- Any officer, employee, or volunteer of the Village of Heuvelton, whether serving under full time, part time or advisory capacity.

2. Applicability

This Code of Ethics applies to the Board of Trustees and employees of the Village of Heuvelton and shall supersede any prior municipal Code of Ethics. The provisions of this Code of Ethics shall apply in addition to all applicable state and local laws relating to conflicts of interest

and ethics, including, but not limited to, Article 18 of the General Municipal Law and all rules, regulations, policies and procedures of the Village of Heuvelton.

3. Prohibition on use of municipal position for personal or private gain

No municipal officer or employee shall use his or her municipal position or official power and to secure a financial or material benefit for himself or herself, a relative or any private organization in which he or she is deemed to have an interest.

SECTION 3. RULE WITH RESPECT TO CONFLICTS OF INTEREST:

A. No Village employee shall have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction of professional activity or incur any obligation of any nature, which is in substantial conflict with the proper discharge of his duties in the public interest.

SECTION 4. STANDARDS:

A. No Village employee shall accept other employment which will impair his independence of judgment in the exercise of his official duties.

B. No Village employee shall accept employment or engage in any business or professional activity which will require him to disclose confidential information which he has gained by reason of his official position or authority.

C. No Village employee shall use or attempt to use his official position to secure unwarranted privileges or exemptions for himself or others.

D. No Village employee shall engage in any transaction as representative or agent of the Village with any business entity in which he has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his official duties.

E. The Village employee shall not by his conduct give reasonable basis for the impression that any person can improperly influence him or unduly enjoy his favor in the performance of his official duties, or that he is affected by the kinship, rank, position or influence of any party or person.

F. Each Village employee shall endeavor to pursue a course of conduct which will not raise suspicion among the public that he is likely to be engaged in acts that are in violation of his trust.

G. No Village employee employed on a full-time basis, nor any firm or association of which such employee is a member, nor corporation that an employee owns a substantial portion of the stock of which is controlled directly or indirectly by such employee, shall sell goods and services to any person, firm, corporation or association which is licensed or whose rates are affixed by the Village in which such employee serves or is employed.

4. Disclosure of interest in legislation and other matters

A. Whenever a matter requiring the exercise or discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative or any private organization in which he or she is deemed to have an interest, the municipal officer or employee shall disclose, in writing, the nature of the interest.

B. The disclosure shall be made when the matter requiring disclosure first comes before the municipal officer or employee or when the municipal officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.

C. In the case of a person serving in an elective office, the disclosure shall be filed with the Heuvelton Village Board. In all other cases, the disclosure shall be filed with the person's supervisor, or, if the person does not have a supervisor, the disclosure shall be filed with the municipal officer, employee or board having the power to fill the person's position. In addition, in the case of a person serving on a municipal board, a copy of the disclosure shall be filed with

the board. Any disclosure made to a board shall be made publicly at a meeting of the board and must be included in the minutes of the meeting.

5. Treatment of public

An officer or employee of the Village of Heuvelton shall treat all members of the public, whether a person, firm or corporation or other organization, with respect and in a professional manner, with equal consideration and without special advantage in carrying out his or her official duties.

6. Recusal and abstention

A. No municipal officer or employee may participate in any decision or take any official action with respect to any matter requiring the exercise of discretion including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative or any private organization in which he or she is deemed to have an interest.

B. In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:

(1) If power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or

(2) If the power or duty is vested in a municipal office individually, then the power or duty shall be exercised or performed by his or her deputy, or if the officer does not have a deputy, the power or duty shall be performed by another person to whom the office may lawfully delegate the function; or

(3) If the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power of duty.

7. Exceptions

A. This code's prohibition on use of a municipal position, disclosure requirements and requirements relating to recusal and abstention shall not apply with respect to the following matters:

(1) Adoption of the municipality's annual budget.

(2) Any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:

(a) All municipal officers or employees;

(b) All residents or taxpayers of the municipality or an area of the municipality; or

(c) The general public.

(3) Any matter that does not require the exercise of discretion.

B. Recusal and abstention shall not be required with respect to any matter:

(1) Which comes before a board when a majority of the board's total membership would otherwise be prohibited from acting by this code.

(2) Which comes before a municipal officer when the officer would be prohibited from acting by this code and the matter cannot be lawfully delegated to another person.

8. Investments in conflict with official duties

A. No municipal officer or employee may acquire the following investments:

(1) Each Village employee shall abstain from making personal investments in enterprises which he has reason to believe may be directly involved in decisions to be made by him or which will otherwise create substantial conflict between his duty and the public interest and his private interest.

- (2) Investments that can be reasonably expected to require more than sporadic recusal and abstention under this code: or
 - (3) Investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties; or
 - (4) Investments from any Village of Heuvelton auction if the employee or officer is in the position to negotiate, prepare, authorize or approve the contract for the sale upon which he or she is bidding.
- B. This section does not prohibit a municipal officer or employee from acquiring any other investments or the following assets:**
- (1) Real property located within the municipality and used as his or her personal residence; or
 - (2) Less than 5% of the stock of a publicly traded corporation; or
 - (3) Bonds or notes issued by the municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

9. Private employment in conflict with official duties

No municipal officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, when the employment:

- A. Can be reasonably expected to require more than sporadic recusal and abstention pursuant to of this code; or
- B. Can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee; or
- C. Violates § 805-a(1)(c) or (d) of the General Municipal Law; or
- D. Requires representation of a person or organization other than the municipality in connection with litigation, negotiations or any other matters to which the municipality is a party.

10. Future employment

- A. No municipal officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the municipal officer or employee, either individually or as a member of a board, while the matter is pending or within the 90 days following final disposition of the matter.
- B. No municipal officer or employee, for the one-year period after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the municipal office, board, department or comparable organizational unit for which he or she serves.
- C. No municipal officer or employee at any time after serving as a municipal officer or employee may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a municipal officer or employee.

11. Personal representations and claims permitted

This code shall not be construed as prohibiting a municipal officer or employee from:

- A. Representing himself or herself, or his or her spouse or minor children, before the municipality; or
- B. Asserting a claim against the municipality on his or her own behalf, or on behalf of his or her spouse or minor children.

12. Use of municipal resources

- A. Municipal resources shall be used for lawful municipal purposes.

Municipal resources include, but are not limited to, municipal personnel and the municipality's money, vehicles, equipment, materials, supplies or other property.

B. No municipal officer or employee may use or permit the use of municipal resources for personal or private purposes, but this provision shall not be construed as prohibiting:

- (1) Any use of municipal resources authorized by law or municipal policy; or**
- (2) The use of municipal resources for personal or private purposes when provided to a municipal officer or employee as part of his or her compensation; or**
- (3) The occasional and incidental use during the business day of municipal telephones and computers for necessary personal matters such as family care and changes in work schedule.**

C. No municipal officer or employee shall cause the municipality to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.

13. Interests in Contracts

A. No municipal officer or employee may have an interest in a contract that is prohibited by § 801 of the General Municipal Law.

B. Every municipal officer and employee shall disclose interests in contracts with the municipality at the time and in the manner required by § 803 of the General Municipal Law.

14. Nepotism

Except as otherwise required by law:

A. No municipal officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within the municipality or a municipal board.

B. No municipal officer or employee may supervise a relative in the performance of the relative's official powers or duties.

15. Political solicitations and campaign activities

A. No municipal officer or employee shall directly or indirectly compel or induce a subordinate municipal officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.

B. No municipal officer or employee may act or decline to act in relation to appointing, hiring, promoting, discharging or disciplining, or in any manner changing the official rank, status or compensation of, any municipal officer or employee, or an applicant for a position as a municipal officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

C. No municipal officer or employee shall engage in political campaign activities during his or her official Village of Heuvelton workday.

16. Confidential Information

No municipal officer or employee who acquires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

17. Gifts

A. No municipal officer or employee shall solicit, accept or receive a gift in violation of § 805-a (1) (a) of the General Municipal Law as interpreted in this section.

B. No municipal officer or employee may directly or indirectly solicit any gift.

C. No municipal officer or employee may accept or receive any gift, or multiple gifts, from the same donor, having an annual aggregate value of \$75 or more when:

- (1) The gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
- (2) The gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
- (3). The gift is intended as a reward for any official action on the part of the officer or employee.

D. For purposes of this section, a gift includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed \$75 must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.

E. Gifts intended to influence or reward

(1) A gift to a municipal officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks municipal action involving the exercise of discretion by or with the participation of the officer or employee.

(2) A gift to a municipal officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained municipal action involving the exercise of discretion by or with the participation of the officer or employee during the preceding 12 months.

18. Board of Ethics

A. The Municipality may use the Saint Lawrence County Board of Ethics as its Board of Ethics.

B. The Municipality may enter into an inter-municipal agreement with other Towns and Villages to form a cooperative Board of Ethics.

C. The Municipality shall designate its Board of Ethics at its organizational meeting every year.

19. Complaints and Investigations

A. Upon receipt of a form duly sworn by the person requesting an investigation of an alleged violation or upon the Board determining on its own initiative that a violation may exist, the Ethics Board shall have the power and duty to conduct any investigation necessary to carry out the provisions of this Code of Ethics. In conducting any such investigation, the Board may administer oaths or affirmations, subpoena witnesses and compel their attendance and require the production of any books or records which it may or deem relevant or material. The form to be utilized in requesting an investigation of an alleged violation shall be the form available in the Village Office.

B. The Ethics Board investigation shall be confidential until such time that a final determination of the Ethics Board has been made.

C. Thereafter, the Ethics Board shall state, in writing, its disposition of every sworn complaint it receives and of every investigation it conducts and shall set forth the reasons for the disposition to the Village Board of Trustees.

D. Any findings of violations of this Code or other applicable law shall be served upon the subject of the investigation within seven days of such service of any findings of violations of this Code, and violations shall be made a public record and shall be indexed and maintained on file by the Village Clerk.

20. Confidential Ethics Advisory Opinions

A. The Board of Ethics shall render confidential advisory opinions only to officers and employees of the Village of Heuvelton with respect to Article 18 of the General Municipal Law and this Code of Ethics. Officers and employees of the municipality are encouraged to seek advisory opinions whenever they are uncertain whether their conduct may violate the Code of Ethics.

B. The Board of Ethics will prepare an advisory opinion based on a thorough review of the facts and applicable law. The Board's opinion is to be based solely on the facts presented in the request or subsequently submitted in a written, signed document. The opinion will be rendered, in writing, to the requester as expeditiously as is practicable, with special attention to the time requirements of a given case.

C. An officer or employee of the municipality whose conduct or action is the subject of an advisory opinion will not be subject to penalties or sanctions by virtue of acting, or failing to act, due to a reasonable reliance on the opinion, unless material facts were omitted or misstated in the material submitted by the requester.

D. The Village of Heuvelton will maintain a confidential, indexed file of all advisory opinions issued by the Board.

21. Enforcement

At its discretion, and after a hearing in accordance with Article 3 of the State Administrative Procedure Act (SAPA), and subject to § 75 of the Civil Service Law and any collective bargaining agreements, to the extent practicable, the Ethics Board may recommend for action appropriate disciplinary action which may include a written warning or reprimand, forfeiture of accrued leave with pay, required attendance at ethics training seminars, suspension or termination of employment to the authority or person or body authorized by law to impose such sanctions.

22. Penalties for Offenses

Any municipal officer or employee who violates this code may be censured, fined, suspended or removed from office or employment in the manner provided by law.

ARTICLE II

ADMINISTRATION

SECTION 1. Upon the adoption of this Resolution the Village Board shall cause a copy thereof to be distributed to every Village employee of this Village. Failure to distribute any such copy or failure of any Village employee to receive such copy shall have no effect on his duty in compliance with neither this code, nor the enforcement of provisions hereof. The Village Board shall further cause a copy of this Resolution to be kept posted conspicuously in each public building under the jurisdiction of the Village. Failure to so post this Resolution shall have no effect on the duty of compliance herewith, nor the enforcement of the provisions here-of.

SECTION 2. Within thirty days of the adoption of this Resolution, the Village Clerk shall file a copy thereof in the Office of the State Comptroller.

Every Municipal Officer, Employee who receives a copy of this code, or an amendment to this code, must acknowledge such receipt in writing. Such acknowledgment must be filed with the Village Clerk who must maintain such acknowledgment as a public record.

ARTICLE III

SEVERABILITY

If any part of this Resolution shall be found to be void, voidable, or unenforceable for any reason whatsoever, it shall not affect the validity or enforceability of any remaining section or provision of this Resolution.

ARTICLE IV

EFFECTIVE DATE

This Resolution shall take effect immediately.

Sidewalks/Streets Mr. Murray and the Board discussed purchasing a new pickup truck for the DPW under State Contract pricing. Cost of the truck will be taken out of water and the sale of the old truck will go back into water. The Board discussed that the fixed EDU's for SunOpta would be 1EDU for water and 1 EDU for sewer. Mr. Murray will get a count on bulbs for the stars and order the bulbs. Mr. Murray will also order new barrels. Mr. Murray will get a count on the number of Winter banners that need to be replaced. Mr. Murray was contacted by Bohler Engineering about Dollar General possibly wanting water from the Village (3/4' service line). Dollar General is waiting to hear back from the State DOT on their plans to run a sewer line down Rt. 812 to our main. Tipping fees have changed for trash and recyclables.

RESOLUTION 17-019 **DPW PICKUP TRUCK PURCHASE**
 Offered by Mayor Lashua, seconded by Tr. Wood. Trs. Guardino and Basford-Aye.
Resolution to allow Mr. Murray to purchase a new pickup truck and plow under State contract pricing, not to exceed \$45,000, before the 2016/17 fiscal year end.

RESOLUTION 17-020 **APPROVAL OF MINUTES**
 Offered by Tr. Guardino, seconded by Tr. Basford. Tr. Wood and Mayor Lashua-Aye.
Resolution to accept the minutes of the 02/08/17 meeting.

RESOLUTION 17-021 **VOUCHER APPROVAL**
 Offered by Tr. Basford, seconded by Tr. Guardino. Tr. Wood and Mayor Lashua-Aye.
Resolution to approve vouchers as follows:

General	276-305	\$ 12,378.66
Sewer	276-305	\$ 5,159.25
Water	276-305	\$ 3,669.24
HVFD	276-305	\$ <u>214.60</u>
Total		\$ 21,421.75

Other Disbursements \$ 26,199.35

RESOLUTION 17-022 **BUDGET MODIFICATIONS**
 Offered by Tr. Wood, seconded by Tr. Guardino. Mayor Lashua and Tr. Basford-Aye.
Resolution to approve the following budget modification:

General:
Inc. 51404.1 Hwy Misc CE \$ 42.50 **Dec. 19904.1 Contingency \$ 42.50**

At 8:52 pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Wood. All were in agreement.

Respectfully submitted,

Anna M. Hurst
 Village Clerk