

**VILLAGE OF HEUVELTON**  
**Regular Board Meeting**  
**October 11, 2023**

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were Trustee A. Guardino, Trustee E. Wood, Trustee C. Basford, and Trustee M. Hebert. Also, in attendance were A. Spaman, DPW Supervisor and T. Harris, HVFD Asst. Chief; C. Fout, DANC; A. Simmons arrived at 6:04; and J. Lightfoot, SLC Legislator arrived at 6:10.

**Public Forum** Mr. Simmons addressed his concerns about his mother's property due to the sewer consolidation project. He left at 6:47.

Mr. Lightfoot updated the Board on county matters. He left at 7:17.

**HVFD Report** Mr. Harris gave a report for the fire department. He left at 6:07.

**Sewer/Water** Mr. Fout gave a report on water and sewer operations. Things with the sewer lagoons are doing better so the hauling can stop, and the land spreading can happen soon. The condensation issue at the water tower will be investigated for the next meeting. Mr. Fout left at 7:00.

Mayor Lashua gave an update on the sewer consolidation project.

**RESOLUTION 23-093** **PAY PROJECT INVOICES OFF WARRANT**

Offered by Tr. Guardino, seconded by Tr. Hebert. All in favor.

**Resolution to pay project invoices off warrant as funding becomes available.**

**RESOLUTION 23-094** **SEWER SERVICE AGREEMENT MODIFICATON #4**

Offered by Tr. Guardino, seconded by Tr. Wood. All in favor.

**Resolution to accept the Sewer Service Agreement Modification increasing the connection fee by \$42,500 in order for the City to insulate the Villages force main where it enters the City's Combined Sewer Overflow.**

**RESOLUTION 23-095** **SEWER PROJECT BUDGT MODIFICATION**

Offered by Tr. Hebert, seconded by Tr. Basford. All in favor.

**Resolution to increase Connection fee budget by \$42,500 for a total cost of \$966,761.47, decreasing the contingency budget by \$42,500.**

**RESOLUTION 23-096** **SEWER RESERVE ACCOUNT**

Offered by Tr. Hebert, seconded by Tr. Wood. All in favor.

**Resolution for the Clerk to open a new sewer reserve account and the Village will budget the minimum of \$8,833 yearly to be put in this new reserve account.**

**Mayor's Report** The Board reviewed the easement for the solar project and changes to the employee handbook.

**RESOLUTION 23-097** **NIAGARA MOHAWK EASEMENT**

Offered by Tr. Hebert, seconded by Tr. Guardino. All in favor.

**Resolution for the Mayor to sign the easement for the solar project.**

**RESOLUTION 23-098** **HANDBOOK CHANGES**

Offered by Tr. Basford, seconded by Tr. Wood. All in favor.

**Resolution to make the following changes to the employee handbook.**

**Add to 2.1 Seniority time is not accrued during unpaid leave.**

**19.2a The buyout will be prorated for new employees based on their date of hire and will be paid to the employee at the completion of the next business quarter.**

**19.2b In the event that an employee is unable to work, the employee will not receive the insurance buyout for unpaid workdays.**

**19.3 It is agreed that the Employer will pay the full cost of New York Disability benefits. A full-time employee holding a non-competitive and labor classified position who is medically unable to work will have their position held for 12 months from the date of absence. At that time, the Board of Trustees may dismiss that employee and hire a permanent replacement.**

**13.1 All full-time employees will receive vacation according to the following schedule:**

**(Vacation time will not be earned during unpaid leave.)**

**RESOLUTION 23-099**

**RE-LEVY VILLAGE TAXES 2023**

Offered by Tr. Hebert, seconded by Tr. Guardino. All in favor.

**Resolution authorizing the Village Clerk to re-levy unpaid Village taxes of \$13,619.09 plus second notice fees of \$ 30.00 and interest of \$ 955.42 for a total of \$ 14,604.51 to the January 2024 Town & County Tax Roll.**

**Streets/Sidewalks** Mr. Spaman told the Board the blacktopping was done, he will address a few spots around the Village. He will put lights up in the parking lot and will prepare the downtown for Christmas before December 1<sup>st</sup>.

**RESOLUTION 23-100**

**APPROVAL OF MINUTES**

Offered by Tr. Guardino, seconded by Tr. Basford. All in favor.

**Resolution to accept the minutes of the 9/13/23 meeting.**

**RESOLUTION 23-101**

**VOUCHER APPROVALS**

Offered by Tr. Hebert, seconded by Tr. Basford. All in favor.

Approval of Vouchers 1023-1-1023-29

<b>General</b>	<b>\$99,307.57</b>
<b>Sewer</b>	<b>\$39,520.65</b>
<b>Water</b>	<b>\$4,117.46</b>
<b>Water Project</b>	<b>\$2,535.00</b>
<b>Sewer Project</b>	<b>\$7,240.56</b>
<b>Total</b>	<b>\$152,721.24</b>

Other Disbursements \$ 162,456.74

**RESOLUTION 23-102**

**BUDGET MODIFICATION**

Offered by Tr. Hebert, seconded by Tr. Guardino. All in favor.

**Resolution to accept the following Budget Modification**

**Budget Modifications**

**Increase**

**16404.1 Central Garage \$349.63**

**Decrease**

**51104.1 Streets \$349.63**

At 9:00pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Basford. All agreed.

Respectfully submitted,

Rebecca Donnelly  
Village Clerk