

VILLAGE OF HEUVELTON
Regular Board Meeting
August 8, 2018

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were W. Knowlton; C. Basford; A. Guardino and E. Wood. Also in attendance were T. Murray, DPW Superintendent; T. Wood, HVFD Chief; B. Wood, DPW MEO; Mark Walczyk, NYS Assembly Candidate; Richard and Sheila Edgar, Residents.

HVFD Report Chief Wood said the new truck would be ordered next week. He asked about the filling of pools and the Mayor said that we shouldn't fill any until we get a significant amount of rainfall. He asked about watering the track for the lawn mower races which was allowed. The Mayor requested that the Fire Department help clean up after the Labor Day activities and he agreed. The Mayor asked the Chief to speak with Rensselaer Falls about borrowing a tanker to stand by for the fireworks. Chief Wood left at 6:08pm.

Public Forum Richard and Sheila Edgar requested that the Board put a stop sign at the corner of York and Washington Streets. They are concerned for the safety of children due to the high speeds drivers are going down the street. Mr. Murray stated that the DOT made the decision to remove the original stop sign and they would have to be contacted. He suggested if it was a speeding issue that the Board contact law enforcement to address the problem. The Mayor said she would contact the Sherriff's office and the HCS Superintendent for ways to resolve the problem. The Edgar's left at 6:19pm.

Brandon Wood presented the Board with his letter of resignation. The Mayor and the Board thanked him for his service and wished him well. Mr. Wood left at 6:22pm.

Mark Walczyk introduced himself to the Board as the Republican candidate for the New York State Assembly. He was there to observe and meet the Village officials. He left at 6:25pm.

Sewer/Water The Mayor reviewed a letter she received from the United Helper's, CEO, Stephen Knight regarding the issues at the ICFs. He indicated they are going to work on addressing the problem.

Mr. Murray advised the Board of some power issues at the water tower. It was a problem with National Grid which seems to have been resolved.

The Mayor advised the Board that a requirement for the USDA loan for the water tower project was an agreement for audit services and she suggested using the same firm that the Village has used previously which was Furgison, CPA. The Board agreed.

Mayor's Report The Mayor spoke about the upcoming Local Government Conference. The Board members received the registration information and the Planning and Zoning members will also be given the information.

Tr. Wood discussed the cost of the pavilion construction. He estimated the cost for a 40 x 80 foot structure would be approximately \$60,000.00. The materials portion would be about \$18,000.00. Tr. Wood will write up specifications for the bids for the concrete pad and construction labor. The Board also discussed additional expenses for electricity, lights and water.

RESOLUTION 18-065

PAVILION CONSTRUCTION BIDS

Offered by Mayor Lashua, seconded by Tr. Wood. Tr. Basford, Tr. Knowlton and Tr. Guardino - Aye.

Resolution to move forward with the bidding process for the construction of a 40 x 80 foot pavilion, per specifications, at the boat launch area.

The Mayor asked the Board and Mr. Murray about the possibility of having a yearly metal pick up in the Village. It was decided that, due to lack of manpower, the Village would not do a pick up but would continue to accept metals at the WWTP during normal business hours.

Mayor Lashua talked about updating the Employee Handbook to clarify the payout on accrued personal, vacation, sick and buyouts when an employee leaves. A committee was formed to work on a draft to present to the Board. The Village’s attorney suggested that a resolution be done to allow the Mayor to sign documents related to the USDA loan for the water tower project.

RESOLUTION 18-066 **USDA DOCUMENT SIGNING AUTHORIZATION**

Offered by Tr. Guardino, seconded by Tr. Wood. Tr. Basford, Tr. Knowlton and Mayor Lashua - Aye.

Resolution authorizing the Mayor to sign documents relating to the USDA loan, for the Water Tower Project, upon the review and approval of the Village attorney.

The Board was advised that the Planning Board should have a proposed draft for the sign ordinance ready for the next board meeting.

Streets/Sidewalks Mr. Murray told the Board that the quote for the widening and paving of the road in the boat launch area is \$39,000.00. The majority of the funds to cover the cost will come from CHIPS. He will also lay conduit for the electric and water for the pavilion before the paving is done. The Board agreed to have the paving done. He has ordered barricades which should arrive before Labor Day. The Mayor asked about painting the crosswalks.

RESOLUTION 18-067 **APPROVAL OF MINUTES**

Offered by Tr. Knowlton, seconded by Tr. Guardino. Tr. Basford, Tr. Wood and Mayor Knowlton - Aye.

Resolution to accept the minutes of the 7/11/18 meeting.

RESOLUTION 18-068 **VOUCHER APPROVALS**

Offered by Tr. Wood, seconded by Tr. Basford. Tr. Knowlton, Tr. Guardino and Mayor Lashua - Aye.

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|----------------|----------------|---------------------------|
| General | 043-078 | \$ 27,295.07 |
| Sewer | 043-078 | \$ 27,601.36 |
| Water | 043-078 | \$ <u>1,649.11</u> |
| Total | | \$ 56,545.54 |

Other Disbursements: \$ 29,834.21

RESOLUTION 18-069 **BUDGET MODIFICATIONS**

Offered by Tr. Basford, seconded by Tr. Guardino. Tr. Knowlton, Tr. Wood and Mayor Lashua - Aye.

Resolution to approve the following budget modifications:

Sewer:

| | | | |
|---------------------------------|---------------------------|---------------------------------|---------------------------|
| Inc. 14204.2 Attorney CE | \$ 901.70 | Dec. 19904.2 Contingency | \$11,900.00 |
| Inc. 14404.2 Engineer | \$<u>12,500.00</u> | Dec. 81894.2 Reserve | \$ <u>1,501.70</u> |
| TOTAL | \$13,401.70 | TOTAL | \$13,401.70 |

At 7:32pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Basford. All were in agreement.

Respectfully submitted,

Michele Smithers
Village Clerk