

VILLAGE OF HEUVELTON
Regular Board Meeting
December 13, 2017

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were E. Wood; C. Basford and W. Knowlton. Tr. Guardino was absent. Also in attendance were T. Murray, DPW Superintendent; T. Wood, Assistant Chief; J. Lightfoot, SLC Legislator and M. Basford, HVFD, Chief.

HVFD Report Chief Basford announced that this would be his last meeting as his term as HVFD Chief is done. E103 is at Weston's for insurance repairs. We have received signed fire contracts from Oswegatchie and Depeyster. The Town of Oswegatchie would like to have flat rates on their next contracts. Macomb has not returned their fire contract. Worker's Compensation is calculated differently now. It is calculated by risk factors, payroll and past performance. Mr. Wood and Mr. Basford left at 6:22 pm.

Public Forum Mayor Lashua introduced SLC Legislator J. Lightfoot. Mr. Lightfoot informed the Board that the Sales Tax Agreement will be up in 2020. Negotiations will begin at the end of 2018. No committee has been formed for this yet. The old county jail is being looked at to use as a secure detention facility for juveniles. There is a potential for many jobs. The bridge in Russell is down to 1 lane. There was a petition to put sidewalks on the bridge. A resolution was passed to construct the bridge as currently designed without the sidewalks. There was a discussion about a pole on State Street in Heuvelton with a camera on it. Mr. Lightfoot suggested that Mr. Murray contact Homeland Security.

Sewer/Water Mr. Murray noted that 460,000 gallons of sludge was spread on the entire property. There has been an issue with C2AE getting the correct information; the Mayor said she spoke with Kevin Feuka regarding this. He also said that the Pierce's would like to sit down to discuss spreading and possibly use Pierce's land that was used before. This could possibly take 6 months to one year to put in place. There were two new hoists purchased for the WWTP. They will need to be inspected.

Mayor's Report Mayor Lashua discussed Losurdo billing. Losurdo was under the impression the Village could only do two samples per month but the contract says the minimum is two per month. The Village will continue sampling as needed. The Worker's Compensation increase was discussed. It was suggested that \$2,500.00 come out of the Fire Department budget next year. It was suggested the County Attorney be contacted for the breakdown of costs. There was a discussion about bus drivers for the swim program. The Deputy Clerk will contact HCS to see if we can get a contract with the school to pay the bus drivers. The Board discussed making a temporary payment of \$15,401 for docking out of the reserve account.

RESOLUTION 17-077**AMEND EMPLOYEE HANDBOOK-BUYOUT**

Offered by Tr. Knowlton, seconded by Tr. Basford. Mayor Lashua and Tr. Wood-Aye.

Resolution to amend the Employee Handbook regarding Voluntary Buyout, Article 19.2, effective Dec 13, 2017. A voluntary buyout is offered to fulltime employees who have health insurance coverage elsewhere and do not wish to obtain coverage through the Village of Heuvelton. The insurance buyout rate will be determined by the Village Board annually and will be paid on a quarterly basis. Due to the addition of the Voluntary Buyout the original Article 19.2 has been re-numbered to 19.3 and the original Article 19.3 has been re-numbered to 19.4.

RESOLUTION 17-078

FAMILY MEDICAL LEAVE ACT

Offered by Tr. Wood, seconded by Tr. Basford. Mayor Lashua and Tr. Knowlton-Aye.

Resolution to opt out of the New York State Paid Family Leave Act, this benefit is optional to municipal employers.

RESOLUTION 17-079

PARTIAL BUYOUT PAYMENT – B. WOOD

Offered by Tr. Basford, seconded by Tr. Knowlton. Mayor Lashua and Tr. Wood-Aye

Resolution to authorize a partial insurance buyout payment to Brandon Wood in the amount of \$500 for October and November 2017.

RESOLUTION 17- 080

AMENDED WATER TOWER LAND SURVEY COST

Offered by Mayor Lashua, seconded by Tr. Wood. Trs. Knowlton and Basford-Aye

Resolution to amend resolution 17-073 to read: Resolution to have C2ae move forward with a land survey that is necessary for the tower project at a cost not to exceed \$12,500.

RESOLUTION 17-081

DRUG & ALCOHOL POLICY 2018 UPDATE

Offered by Mayor Lashua, seconded by Tr. Wood. Trs. Knowlton and Basford-Aye.

Resolution to accept the changes to the Village’s Drug & Alcohol Policy as presented. The DOT has announced that it has amended its drug-testing program to require testing for synthetic opioids. The Village of Heuvelton Drug and Alcohol Testing Policy has been updated to reflect the changes as follows: Opiates has been changed to Opioids. The wording Blind samples (specimens) have been omitted from the policy; this practice is no longer required.

RESOLUTION 17-082

2018 SIU PERMIT RENEWAL

Offered by Tr. Knowlton, seconded by Tr. Basford. Mayor Lashua and Tr. Wood-Aye.

Resolution to renew the Pretreatment Permit for Losurdo Foods, Inc., with no changes for the period of January 1-December 31, 2018.

RESOLUTION 17-083

2018 JOINT YOUTH AGREEMENT

Offered by Tr. Knowlton seconded by Tr. Wood. Mayor Lashua and Tr. Basford-Aye.

Resolution to approve the Joint Youth Agreement for 2018 as follows:

Pursuant to General Municipal Law Articles 5 and 5G, Section 119-o; Performance of municipal cooperative activities; alternative powers; the Village of Heuvelton, the Town of Oswegatchie, and Town of Depeyster hereby enter into a Joint Youth Program.

Such agreement shall be approved by each participating Municipal Corporation or district by a majority vote of the voting strength of its governing body. Each participating municipality shall be entitled to the appointment of one member to serve on a joint committee. Said committee to be chaired by the Village of Heuvelton.

The Village of Heuvelton shall be responsible for the operation and maintenance of the Joint Youth Program and for making claims for state aid payable to the participants.

The Town of Oswegatchie does hereby agree to support the Joint Youth Program and will contribute six thousand seven hundred dollars (\$6700.00) for its operation for 2018.

The Town of Depeyster does hereby agree to support the Joint Youth Program and will contribute six hundred dollars (\$600.00) for its operation for 2018.

The Village of Heuvelton does hereby agree to support the Joint Youth Program and will contribute any necessary expenses not covered by the revenues provided by the towns of Depeyster and Oswegatchie.

RESOLUTION 17-084

CONFERENCE ATTENDANCE

Offered by Tr. Knowlton, seconded by Tr. Basford. Mayor Lashua and Tr. Wood-Aye.

Resolution to authorize the attendance of Village employees at such workshops or conferences that benefit the Village of Heuvelton, or provide needed contact hours. Such authorization is for an appropriation of \$300.00 or less.

RESOLUTION 17-085

ADVANCE APPROVAL OF CLAIMS

Offered by Tr. Knowlton, seconded by Tr. Basford. Tr. Wood and Mayor Lashua-Aye.

Resolution to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and such claims shall be presented at the next regular meeting for audit.

RESOLUTION 17-086

MEETINGS NOTICE

Offered by Tr. Wood, seconded by Tr. Knowlton. Mayor Lashua and Tr. Basford-Aye.

Resolution to authorize the Clerk to send a single letter to the news media, with the corresponding public posting, indicating the schedule of regular meetings as adopted at the organizational meeting.

RESOLUTION 17-087

2018 APPOINTMENTS, RATES, & POLICIES

Offered by Tr. Wood, seconded by Tr. Basford. Tr. Knowlton and Mayor Lashua-Aye.

Resolution to accept the following appointments, rates, and policies for 2018:

Appointments and Policies	Current	Proposed
Clerk/Treasurer	Anna Hurst	Anna Hurst
Vital Registrar	Anna Hurst	Anna Hurst
Tax Collector	Anna Hurst	Anna Hurst
Deputy Clerk/Treasurer	Michele Smithers	Michele Smithers
Attorney	Mark Gebo	Mark Gebo
Safety Officer	Timothy Murray	Timothy Murray
Historian	Linda Wood	Linda Wood
Purchasing agents		Barbara Lashua, Mayor Timothy Murray, DPW Superintendent Anna Hurst, Clerk/Treasurer Michele Smithers, Deputy Clerk/Treasurer Scott McConnell, DANC
Official Newspaper	Northern NY Newspapers	Northern NY Newspapers
NYS Mileage Allowance	\$.575 per mile	\$.575 per mile
Procurement Policy	See attached	See attached
Investment Policy	See attached	See attached
Regular Meetings	2 nd Wed. of each month	2 nd Wed. of each month

Streets/Sidewalks

The Risk Manager from the County inspected the DPW and WWTP for housekeeping matters; everything was taken care of. An individual complained that the sidewalk in front of KY's is not cleaned enough during the day. Mr. Murray will discuss this with the owner. We are waiting on the new trailer to arrive. A quote was received for new docks; Mr. Murray will order the docks.

RESOLUTION 17-088

APPROVAL OF MINUTES

Offered by Tr. Knowlton, seconded by Tr. Wood. Mayor Lashua and Tr. Basford-Aye.

Resolution to accept the minutes of the 11/8/17 meeting.

RESOLUTION 17-089

VOUCHER APPROVALS

Offered by Tr. Basford, seconded by Tr. Knowlton. Tr. Wood and Mayor Lashua-Aye.

Approval of Vouchers

General	228-261	\$ 13,294.63
Sewer	228-261	\$ 11,628.60
Water	228-261	\$ <u>2,333.92</u>
Total		\$ 27,257.15

Other Disbursements: \$ 23,548.60

RESOLUTION 17-090

ENTER EXECUTIVE SESSION

Offered by Mayor Lashua seconded by Tr. Knowlton. Trs. Basford and Wood -Aye.

Resolution to enter executive session at 7:34 pm to discuss the financial history of a particular corporation.

RESOLUTION 17-091

EXIT EXECUTIVE SESSION

Offered by Mayor Lashua seconded by Tr. Basford. Trs. Wood and Knowlton-Aye.

Resolution to exit executive session at 7:54 pm.

RESOLUTION 17-092

PUBLIC HEARING FOR STOP SIGNS

Offered by Mayor Lashua seconded by Tr. Basford. Trs. Wood and Knowlton-Aye.

Resolution to hold a public hearing on January 10, 2018, regarding installing stop signs on the corner of Annette & Justina Sts.

RESOLUTION 17-093

AUTHORIZE PAYMENT FOR DOCKING

Offered by Mayor Lashua seconded by Tr. Knowlton. Trs. Wood and Basford-Aye.

Resolution to authorize Mr. Murray to purchase docks not to exceed \$16000.00. Payment is to be made from the central garage equipment account and will be reimbursed when grant money is received from DASNY.

At 8:04 pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Wood. All were in agreement.

Respectfully submitted,

Anna M. Hurst
Village Clerk