

VILLAGE OF HEUVELTON
Regular Board Meeting
February 13, 2019

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were E. Wood; C. Basford; W. Knowlton and A. Guardino. Also in attendance were T. Wood, HVFD, Chief; Charles Prior, EDR; C. Ethridge, Village Resident and Thomas Haynes, DANC. J. Lightfoot arrived at 6:25pm.

HVFD Report Chief Woods stated there will be a breakfast held on March 17th. E106 is in Syracuse for repairs. They are also having issues with the pumper which he hopes will be resolved this week. It has been a busy month with many calls. The new truck is in and is at ESI for the cap installation. Chief Woods left at 6:04pm.

Public Forum Mr Ethridge addressed the Board to request the Village sponsor a Bidy Basketball program. There will be no cost for the Village. It will be run by volunteers. The Mayor discussed the need for liability waiver forms and the Village will provide a Certificate of Liability Insurance for the program. The Board agreed to his request. Mr. Ethridge left at 6:15pm.
 Mr. Lightfoot discussed the Workers Compensation refund with the Mayor and the Board. The Village will receive an additional \$2000 refund from the County to resolve the issue. There will be a meeting at the Heuvelton Fire Hall on March 5th with representatives of the Amish community to discuss traffic safety. The County is currently looking for a new EMS Director. Mr. Lightfoot asked the Board's thoughts on legalizing marijuana. The County does have the option to opt out. Blevins donated a vehicle to the County to deliver meals. There is a program available for homeowners to help with septic systems. It is income based. Mr. Lightfoot left at 7:45pm.

Sewer/Water The Mayor advised the Board of a workshop being held on February 26th for the Sewer Consolidation Study. She invited a member to attend. She also reviewed the draft of the inter-municipal agreement and advised the Board that the Village attorney had approved the document. There are still some additions to be made on how the charges to the Village will be calculated. It should be ready to be presented for approval at the next board meeting.

Mayor's Report Thomas Haynes reviewed the bid proposals for the State Street Project for the Boundary Survey and the Hazardous Materials Survey. The Board agreed with his recommendations. Mr. Prior explained that the boundary survey is needed for the engineering site and parking lot design. The Mayor reviewed the negative impact declaration for 100 State Street with the Board. They also discussed the need for handicap parking and talking with the adjoining property owners about the plans. Mr. Prior and Mr. Haynes left at 6:40pm.

RESOLUTION 19-009 **100 STATE STREET HAZARDOUS MATERIAL SURVEY**
 Offered by Mayor Lashua, seconded by Tr. Guardino, C. Basford, Tr. Knowlton and Tr. Wood - Aye.
Resolution to move forward with Watts Architecture & Engineering for a hazardous material survey that is necessary for the 100 State St. Project at a cost not to exceed \$8,235.00.

RESOLUTION 19-010 **100 STATE STREET BOUNDRY SURVEY**
 Offered by Tr. Wood, seconded by Tr. Knowlton, Tr. Guardino, C. Basford and Mayor Lashua - Aye.
Resolution to move forward with GYMO for a boundary and topographical survey that is necessary for the 100 State St. Project at a cost not to exceed \$2,925.00.

RESOLUTION 19-011 NEGATIVE IMPACT DECLARATION 100 STATE STREET

Offered by Tr. Knowlton, seconded by Tr. Basford. Tr. Guardino, Tr. Wood and Mayor Lashua - Aye.

Resolution determining that the proposed property acquisition of 100 State Street is an unlisted action under SEQR and will not have a significant adverse impact on the environment.

WHEREAS, the Village of Heuvelton is proposing to cause to be demolished a building at 100 State Street to construct a parking lot to serve Village residents, businesses and institutions (proposed action); and

WHEREAS, the proposed action is subject to compliance with the provisions of the State Environmentally Quality Review Act and the regulations promulgated there under at 6 NYCRR, Part 617 (“SEQRA”), and

WHEREAS, at a regular meeting of this Board held on January 9, 2019, a Short Environmental Assessment Form was duly accepted for filing by this Board as prepared by the Village: and attached to this Resolution; and WHEREAS, pursuant to 6 NYCRR Part 617, this Board has reviewed Part II of the Environmental Assessment Form to determine whether the project will have a significant effect on the environment, and

WHEREAS, pursuant to Article VIII of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation, to wit: 6 NYCRR Part 617, this Board has determined that the action will not have a significant effect on the environment, and will not cause a significant impact on the environment, and therefore, the preparation of an environmental impact statement is not required.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Heuvelton as follows:

Based upon the examination of the EAF and the criteria set forth in 6 NYCRR Part 617, the Board makes the following findings:

- **The proposed action constitutes an Unlisted Action pursuant to 6 NYCRR Part 617 and this Board has previously determined that the Development Authority of the North Country, Dormitory Authority of the State of New York, St. Lawrence River Valley Redevelopment Agency and the New York State Department of Transportation as the other “involved agencies;”**
- **No potentially significant adverse impacts on the environment are noted on the EAF, none are identified by any of the involved agencies, and none are known to this Board;**
- **The proposed action will not create a material conflict with an adopted land use plan or zoning regulations;**
- **The proposed action will not impair the character or quality of the existing community;**
- **The proposed action will not have an impact on the environmental characteristics that caused the established of a critical environmental area;**

- **The proposed action will not result in an adverse change in the existing level of traffic affect existing infrastructure for mass transit, biking or walkway;**
- **The proposed action will not cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities;**
- **The proposed action will not impact existing public or private water supplies or public or private wastewater utilities;**
- **The proposed action will not impair the character or quality of important historic, archaeological, architectural or aesthetic resources;**
- **The proposed action will not result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora or fauna);**
- **The proposed action will not result in an increase in the potential for erosion, flooding or drainage problems;**
- **The proposed action will not create a hazard to environmental resources or human health;**

None of the criteria listed in 6 NYCRR Section 617.11 will be present in the proposed project and no similar criteria will be present which will adversely impact on the environment.

The Notice of Determination of Non-Significance attached hereto is hereby adopted and accepted by this Board as its Negative Declaration in connection with this Project.

The Village Clerk for the Village of Heuvelton is hereby directed to file in the Village Clerk's Office in a file readily accessible to the public, the Negative Declaration attached hereto.

All subsequent notices concerning this project shall note that this Board has issued a negative declaration.

This Resolution shall take effect immediately.

The Mayor asked the Board if they would be interested in pursuing a Main Street grant for businesses on State and Water Street and a Home Consortium grant to help homeowners rehabilitate properties in the Village. The board was in agreement and she said she will contact the Housing Council to start the process. Mr. Wood will contact the engineer to get the plans for the Pavilion project. The Mayor reviewed the proposal from National Grid to convert the street light to LED. The Village will receive more money in incentives than the cost to convert so it was decided to proceed with the conversion.

RESOLUTION 19-012

LED STREET LIGHT CONVERSION

Offered by Tr. Guardino, seconded by Tr. Wood, Tr. Knowlton, Tr. Basford and Mayor Lashua - Aye.

Resolution to approve the conversion of the Village street lights to LED at an initial cost not to exceed \$2,500.00 with an estimated incentive rebate between \$5,350.00 and \$6,955.00.

Mr. Cole’s appointment to the Zoning Board has expired. He is willing to serve another term.

RESOLUTION 19-013

ZONING BOARD APPOINTMENT

Offered by Tr. Wood, seconded by Tr. Knowlton. Tr. Basford, Tr. Guardino and Mayor Lashua - Aye.

Resolution to appoint Ken Cole to the Zoning Board of Appeals for a term ending 1/31/2022.

Mayor Lashua announced she is hosting the Mayors Association Dinner on March 7th and she invited the Board members to attend.

The Mayor advised the Board that the Village is applying for an Arbor Day Tree grant of \$1000. She will ask the Planning Board to act as the Village’s Tree Committee which is a requirement of the grant.

Accepting credit and debit cards was discussed and the clerk will look into the costs involved with this.

Streets/Sidewalks

RESOLUTION 19-014

SLC HOLD HARMLESS 2019

Offered by Tr. Guardino, seconded by Tr. Basford. Tr. Wood, Tr. Knowlton and Mayor Lashua - Aye.

Resolution holding Harmless the County of St. Lawrence for providing service for the Village of Heuvelton for 2019.

WHEREAS, the Village of Heuvelton is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting, and other routine maintenance activities to the Town, and

WHEREAS, both the Village of Heuvelton and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

WHEREAS, in this joint cooperative endeavor the Village of Heuvelton and the County of St. Lawrence desires to be reimbursed for their expenditures, and

WHEREAS, the Village is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

NOW, THEREFORE, BE IT RESOLVED that to the fullest extent permitted by law, the Village of Heuvelton will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent or intentional acts and/or omissions of the Village of Heuvelton or any of its directors, officers, employees, contractors, representatives, or agents.

BE IT FURTHER RESOLVED that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance

On an “Occurrence” basis, with the following limits:

\$1,000,000 Each Occurrence

\$3,000,000 General Aggregate

\$1,000,000 Products Aggregate

\$1,000,000 Personal Injury

\$ 50,000 Fire Damage Legal Liability

\$ 5,000 Medical Payment Expense

BE IT FURTHER RESOLVED, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

RESOLUTION 19-015

APPROVAL OF MINUTES

Resolution to accept the minutes of the 1/9/19 meeting.

Offered by Tr. Knowlton, seconded by Tr. Basford. Tr. Guardino, Mayor Lashua and Tr. Wood - Aye.

RESOLUTION 19-016

VOUCHER APPROVALS

Offered by Tr. Wood, seconded by Tr. Guardino. Mayor Lashua, Tr. Knowlton and Tr. Basford - Aye.

Approval of Vouchers

General	035-073	\$ 47,852.91
Sewer	035-073	\$ 22,981.23
Water	035-073	\$ 2,566.96
Water Project	035-073	\$ 25,603.04
EQ Project	035-0 73	\$ <u>1,753.38</u>
Total		\$100,757.52

Other Disbursements: \$ 79,875.06

RESOLUTION 19- 017

BUDGET MODIFICATIONS

Offered by Tr. Guardino, seconded by Tr. Basford. Tr. Knowlton, Mayor Lashua and Tr. Wood - Aye.

Resolution to approve the following budget modifications:

Budget Modifications :

General

Inc. 14204.1 Attorney CE	\$ 715.00	Dec. 90408.1 Workers Comp.	\$ 3,472.50
Inc. 14404.1 Engineer	\$2,712.00		
Inc. 51404.1 Highway (Misc) CE	\$ <u>45.50</u>		
TOTAL	\$3,472.50		

Sewer

Inc. 14404.2 Engineer	\$8,750.00	Dec. 19904.2 Contingency	\$ 3,650.00
		Dec. 81894.2 Reserve	\$ <u>5,100.00</u>
		TOTAL	\$8,750.00

RESOLUTION 19-018

ENTER EXECUTIVE SESSION

Offered by Mayor Lashua seconded by Tr. Guardino. Tr. Basford, Tr. Wood and Tr. Knowlton - Aye.

Resolution to enter executive session at 7:45 pm to discuss the employment history of an employee.

RESOLUTION 19-019

EXIT EXECUTIVE SESSION

Offered by Mayor Lashua seconded by Tr. Wood. Tr. Basford, Tr. Guardino and Tr. Knowlton - Aye.

Resolution to exit executive session at 8:07 pm.

At 8:15, with no further business before the Board, the meeting was adjourned on a motion by Tr. Guardino. All were in agreement.

Respectfully submitted,

Michele Smithers
Village Clerk