

VILLAGE OF HEUVELTON
Regular Board Meeting
January 8, 2014

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were Wood, Guardino, and Parish.

Tr. Thornhill was absent. Also in attendance were T. Murray, DPW Superintendent, and N. Friot, Chief, HVFD. SLC Legislator J. Lightfoot arrived at 6:03 pm.

HVFD Report There was a discussion about the upcoming fire department contracts. Contract figures will be needed by February for budget purposes. Chief Friot will discuss this with the HVFD Executive Board. Chief Friot submitted the annual report and the 2014 Slate of Officers to the Board. There was a discussion about the License Event Notification Service (LENS) with the DMV. This service can give important information about the driver records of your employees or volunteers. After you provide the DMV with information about your drivers, LENS automatically notifies you of driver license events that occur. Government agencies and volunteer fire companies do not pay a fee. Organizations that use LENS can quickly identify problem drivers, improve the safety of their operations, and decrease their liability. Some of the driver license event notifications your organization can receive from LENS are: the expiration, suspension, or revocation of a driver license, the restoration of a driver license, traffic convictions, reportable accidents, the completion of a training course to reduce points and insurance premiums.

RESOLUTION 14-001

2013 HVFD SLATE OF OFFICERS

Offered by Mayor Lashua seconded by Tr. Guardino. Tr. Parish and Tr. Wood-yes.

Resolution to accept the 2013 HVFD Slate of Officers as follows:

ChiefNick Friot
1st Assistant Chief.....Allen Rickett Jr.
2nd Assistant Chief.....Jon Ashlaw
Foreman Brandon Wood
1st Assistant Foreman Curt Ethridge
2nd Assistant Foreman Travis Wood
TreasurerPeter Backus
SecretaryArt Knauf
EMS CaptainMike Hebert
Dive CaptainJay Hebert
Trustee Jack Wood
Trustee.....Mark Basford

Sewer/Water The WWTP is running well and all were in compliance. The Mayor discussed with the Board the meeting with the potential Joint Water Project committee. The next meeting date will be January 16th, 4:30 pm, at the Town Hall. The committee (Heuvelton, Lisbon and Oswegatchie) will check with Ogdensburg to see if they want to be a part of the Joint Water Project. The next step for the project is to do a survey to see who wants the water district. The approximate cost of the project is 14 million dollars. The Village received a letter from the DEC requesting that the Village submit a plan and schedule to reinstall the preliminary course screening device within 60 days of December 11, 2013. The DEC is also requesting the Village submit a plan and schedule to restore Lagoon # 2 or a request to modify the SPDES permit within 60 days of December 11, 2013. C2ae will do a study/re-evaluation on what capacity is needed for the Village.

Public Forum The Mayor introduced SLC Legislator J. Lightfoot. Mr. Lightfoot informed the Board that a \$234 million budget was adopted. 45 ½ million will come from property taxes, which is down by 15%. There is a new Director of Emergency Services, Mike Lecuyer, and a new Probation Director, Tim LaPage. Mr. Lightfoot left at 7:15 pm.

Mayor’s Report The Labor Day Committee is going to start up their meetings again. The Clerk will put in the newsletter that if anyone is interested in joining the committee to contact the Village Office. It will also be put in the newsletter reminding residents that the Village of Heuvelton has a dog leash law and contact information for the Dog Warden. The Mayor asked if anyone was interested in working on the budget process. Mr. Murray discussed not being able to find the shut off for Suburban Propane. Mr. Murray will fix this problem in the spring. The Mayor discussed with the Board the new State Regulations for Joint Youth Commissions. More information on the application process will be coming out at the end of January.

RESOLUTION 14-002 **CONFERENCE ATTENDANCE**
Offered by Tr. Parish seconded by Tr. Guardino. Tr. Wood and Mayor Lashua-yes.
Resolution to authorize the attendance of Village employees at such workshops or conferences that benefit the Village of Heuvelton, or provide needed contact hours. Such authorization is for an appropriation of \$300.00 or less.

RESOLUTION 14-003 **ADVANCE APPROVAL OF CLAIMS**
Offered by Tr. Wood seconded by Tr. Guardino. Mayor Lashua and Tr. Parish-yes.
Resolution to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and such claims shall be presented at the next regular meeting for audit.

RESOLUTION 14-004 **MEETINGS NOTICE**
Offered by Tr. Parish seconded by Tr. Guardino. Tr. Wood and Mayor Lashua-yes.
Resolution to authorize the Clerk to send a single letter to the news media, with the corresponding public posting, indicating the schedule of regular meetings as adopted at the organizational meeting.

RESOLUTION 14-005 **2014 APPOINTMENTS, RATES, & POLICIES**
Offered by Tr. Guardino seconded by Tr. Wood. Tr. Parish and Mayor Lashua-yes.
Resolution to accept the following appointments, rates, and policies for 2014:

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| Clerk/Deputy Treasurer | Anna Hurst |
| Vital Registrar | Anna Hurst |
| Tax Collector | Anna Hurst |
| Treasurer/Deputy Clerk | Joyce Bickel |
| Attorney | Mark Gebo |
| Safety Officer | Timothy Murray |
| Historian | Linda Wood |
| Purchasing agents | Timothy Murray, DPW Superintendent |
| | Joyce Bickel, Treasurer |
| | Anna Hurst, Clerk |
| | Shawn Rowe, DANC |
| Official Newspaper | Northern NY Newspapers |
| Mileage Allowance | \$.45 per mile |
| Procurement Policy | See attached |

Investment Policy
Regular Meetings

See attached
2nd Wed. of each month, 6:00 pm

RESOLUTION 14-006

2014 JOINT YOUTH AGREEMENT

Offered by Tr. Parish seconded by Tr. Wood. Tr. Guardino and Mayor Lashua-yes.

Resolution to approve the Joint Youth Agreement for 2014 as follows:

Pursuant to General Municipal Law Articles 5 and 5G, Section 119-o; Performance of municipal cooperative activities; alternative powers; the Village of Heuvelton, the Town of Oswegatchie, and Town of Depeyster hereby enter into a Joint Youth Program.

Such agreement shall be approved by each participating Municipal Corporation or district by a majority vote of the voting strength of its governing body. Each participating municipality shall be entitled to the appointment of one member to serve on a joint committee. Said committee to be chaired by the Village of Heuvelton.

The Village of Heuvelton shall be responsible for the operation and maintenance of the Joint Youth Program and for making claims for state aid payable to the participants.

The Town of Oswegatchie does hereby agree to support the Joint Youth Program and will contribute six thousand seven hundred dollars (\$6700.00) for its operation for 2014.

The Town of Depeyster does hereby agree to support the Joint Youth Program and will contribute six hundred dollars (\$600.00) for its operation for 2014.

The Village of Heuvelton does hereby agree to support the Joint Youth Program and will contribute any necessary expenses not covered by the revenues provided by the towns of Depeyster and Oswegatchie.

RESOLUTION 14-007

SLC HOLD HARMLESS

Offered by Tr. Guardino seconded by Tr. Wood. Tr. Parish and Mayor Lashua-yes.

Holding Harmless the County of St. Lawrence for providing service for the Village of Heuvelton

WHEREAS, the Village of Heuvelton is desirous of St. Lawrence County Department of Highways providing shared services such as paving, shoulder widening, signage, road stripping, blasting and other routine maintenance activities to the Village, and

WHEREAS, both the Village of Heuvelton and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

WHEREAS, in this joint cooperative endeavor, the Village of Heuvelton and the County of St. Lawrence desires to be reimbursed for their expenditures, and

WHEREAS, the Village is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

NOW THEREFORE BE IT RESOLVED, that the Village of Heuvelton hereby agrees to defend, indemnify and hold harmless the County of St. Lawrence from and against liability, loss, damage, claim or action resulting from the work performed by St. Lawrence County Department of Highways. The Village of Heuvelton does not indemnify and hold harmless the County for any liability, loss, damage, claim or action which arises during the actual performance of services by the St. Lawrence County Department of Highways. Said St. Lawrence County Department of Highways and the County of St. Lawrence assumes the liability for losses, damages and claims for the actual physical performance of the work, and

BE IT FURTHER RESOLVED, that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance

On an “Occurrence” basis, with the following limits:

- \$1,000,000 Each Occurrence**
- \$2,000,000 General Aggregate**
- \$1,000,000 Products Aggregate**
- \$1,000,000 Personal Injury**
- \$ 50,000 Fire Damage Legal Liability**

BE IT FURTHER RESOLVED, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

Sidewalk Mr. Murray informed the Board that the sidewalks were icy and slippery. He said that the crew was opening up the hydrants and that Morristown was letting us use their skidster. He informed the Board that there was a water main break on Annette Street and that it is repaired. There has been no response on the old trash truck. Mr. Murray is going to take pictures to send to Hacker Packer to see if the price can be increased. Mr. Murray will be contacting National Grid about putting a light pole down by the boat launch and about putting 4 drops on poles on State Street.

Trash/Recyclables There was a discussion about recycling. It is not good for the environment to put bags inside of bags. There was a suggestion to use more than one type of tag and to do away with blue bags. This will be discussed further at the next Board meeting.

RESOLUTION 14-008

APPROVAL OF MINUTES

Offered by Tr. Parish seconded by Tr. Guardino. Tr. Wood and Mayor Lashua-yes.

Resolution to accept the minutes of the 12/11/13 meeting.

RESOLUTION 14-009

VOUCHER APPROVAL

Offered by Tr. Wood seconded by Tr. Parish. Tr. Guardino and Mayor Lashua-yes.

Resolution to approve vouchers as follows:

General	226-251	\$ 12,728.44
Sewer	226-251	\$ 13,650.46
Water	226-251	\$ 6,163.56
Sewer Capital	226-251	\$ <u>380.00</u>
Total		\$ 32,922.46

Other Disbursements \$ 21,486.32

At 7:40 pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Guardino. All were in agreement.

Respectfully submitted,

Anna M. Hurst
Village Clerk