### VILLAGE OF HEUVELTON Regular Board Meeting Via Zoom June 10, 2020

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in presence were Trustee E. Wood; W. Knowlton; C. Basford; and A. Guardino. Also in attendance were T. Murray, DPW Superintendent; K. Feuka & S. Willard C2AE; T. Haynes, S. Carter & K. Tremper, DANC; C. Prior, EDR; and J. Lightfoot SLC legislator.

Public Forum	Mr. Lightfoot updated the Board on county matters.
HVFD Report	Tr. Wood gave a report on the Fire Department.
Sewer/Water mapping.	K. Tremper and S. Carter from DANC presented to the Board a Grant for GIS

# **RESOLUTION 20-055LOCAL GOVERNMENT EFFIEIENCY GRANT APPLICATION**Offered by Mayor Lashua, seconded by Tr. Basford. Tr. Wood and Tr. Guardino - Aye.**Resolution in support of a 2020 Local Government Efficiency Grant Application for a North Country**

#### **Regional Shared Geographic Information System Project**

Whereas, the Board of Trustees of the Village of Heuvelton (Village) has an existing agreement with the Development Authority of the North Country to be part of the Authority's regional shared services Geographic Information Services (GIS) platform, and

Whereas, the Village will act as a participating municipality for a shared services project, involving multiple local governments in the North Country to develop GIS datasets for municipally owned assets, including water, wastewater, electric, highway, public works, and cemeteries, and

Whereas, the project partners will submit an application to the Department of State Local Government Efficiency (LGe) Implementation Grant Program, anticipated to be part of the 2020 Consolidated Funding Application, and Whereas, the Village understands that they will be required to contribute a 10% match for the Village's portion of the overall project budget, up to \$750, which will be paid to the lead agency.

Now, Therefore Be It Resolved, that the Village of Heuvelton will participate as a municipal partner as required for the LGe grant application to be filed with the NYS Department of State, and

Be It Further Resolved, that the Village authorizes the Mayor to execute all financial and/or administrative processes relating to the implementation of the grant program project as a participating applicant, and Be It Further Resolved, that the Village will provide the required documentation and the support of its staff (as necessary) to the Development Authority of the North Country in performance of the North Country Regional Shared GIS Implementation Project.

K. Feuka informed the Board that the tank materials are on site and they will start to erect next week. They are hitting a lot of rock while doing water mains resulting in more work than anticipated. We can expect higher costs. He discussed issues with the equalization tank at Losurdo. The final completion paperwork is being filed.

S. Willard presented pictures and diagrams for placement of a flag on the water tank. After discussion the Board agreed on a free flow American flag placed in line with lettering.

T. Haynes explained that the original budget for the water tower project was based on less work and lower costs. The size of the project has increased along with the costs so the first estimates of interests were not accurate. The budget has been revised.

#### **RESOLUTION 20-056 PROJECT**

Offered by Tr. Wood, seconded by Tr. Guardino. Tr. Basford and Mayor Lashua - Aye. **Resolution: To approve the Water System Improvement Project's Modified Budget as shown on Form E7** dated 5/7/2020.

C. Prior reported on the sewer consolidation project. The wetlands report is complete, as well as soil borings. They will be working on easements and the funding package with EFC. Mr. Prior explained the Sewer Service agreement modification. With the current place that Ogdensburg is at in this project, it would make sense to join, since the excavation is already done. It will be a savings further along in the project.

#### **RESOLUTION 20-057**

#### SEWER CONSOLIDATION USDA LOAN

Offered by Tr. Guardino, seconded by Tr. Basford. Tr. Wood and Mayor Lashua - Aye. A RESOLUTION OF THE VILLAGE TRUSTEES OF THE VILLAGE OF HEUVELTON AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS VILLAGE SEWER CONSOLIDATION

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE. WHEREAS, it is necessary for the VILLAGE OF HEUVELTON

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of EIGHT MILLION TWO HUNDRED FORTY-EIGHT THOUSAND & 00/100 pursuant to the provisions of ; and

**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning. financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association: **NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.

2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).

3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.

4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.

5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.

# **REVISED BUDGET FOR WATER**

#### p. 3 June 10, 2020

6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.

7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds. 8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.

9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.

10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.

12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.

13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.

14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.

15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.

16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation. 17. To accept a grant in an amount not to exceed \$ 4,772,000.00 under the terms offered by the Government; that the Village Mayor and Village Clerk of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas-4 Nays-0 Absent-1

**RESOLUTION 20-058OGDENSBURG SEWER SERVICE AGREEMENT MODIFICATION # 2**Offered by Tr. Wood, seconded by Tr. Guardino. Tr. Basford and Mayor Lashua - Aye.**Resolution to approve Sewer Modification Agreement #2 with the City of Ogdensburg to include the**installation of a force main at a cost of \$325,765.81.

Mayor Lashua told the Board a new auditing service is required for the sewer capital project.

#### **RESOLUTION 20-059**

Offered by Tr. Basford, seconded by Tr. Guardino. Tr. Wood and Mayor Lashua - Aye. **Resolution to approve the audit proposal from EFPR Group for the NYS Route 812 Sewer Consolidation Project at a cost not to exceed \$23,900, for the years 2021 and 2022.** 

Mayor Lashua stated the Solar Project is moving along. They will only be using part of the property and she would like to hear ideas of what could be done with the remainder of the property.

**Mayor's Report** The Mayor discussed drainage and curbing for the 100 State Street parking lot.

There was a conversation about the construction plan for the pavilion.

The Mayor informed the Board that the Labor Day Committee has decided to cancel the festivities this year. They are brainstorming other ideas, possibly an event in the winter.

#### **RESOLUTION 20-060**

Offered by Mayor Lashua, seconded by Tr. Wood. Tr. Guardino and Tr. Basford - Aye. **Resolution authorizing the Village Clerk to Hire Pinnacle for IT services for the Village, on an as needed basis.** 

**Streets** Mr. Murray stated the Water Tower Project has been keeping them busy and that S. Willard the project engineer is doing an excellent job.

#### **RESOLUTION 20-061**

Offered by Tr. Guardino, seconded by Tr. Wood. TR. Basford and Mayor Lashua - Aye. **Resolution to accept the minutes of the 5/13/20 meeting.** 

#### **RESOLUTION 20-062**

Offered by Mayor Lashua, seconded by Tr. Basford. Tr. Wood and Tr. Guardino - Aye. **Approval of Vouchers 0620-1 – 0620-25** 

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General	\$ 26,116.67
Sewer	\$ 65,498.27
Water	\$ 4,022.20
Sewer Project	\$ 79,187.00
Water Project	\$458,086.93
EQ Tank	\$ 80.00
LGRMIF	<u>\$ 19,574.28</u>
Total	\$652,565.35

#### Other Disbursements: \$ 9,707.71

At 7:27 with no further business before the Board, the meeting was adjourned on a motion by Mayor Lashua. We hope to meet in person in July, all were in agreement.

Respectfully submitted,

Rebecca Donnelly Village Clerk

## **VOUCHER APPROVALS**

**APPROVAL OF MINUTES** 

#### IT SERVICES APPROVAL

# AUDIT PROPOSAL ACCEPTANCE