

VILLAGE OF HEUVELTON
Regular Board Meeting
May 10, 2017

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were E. Wood and C. Basford. Tr. Guardino and Tr. Knowlton were absent. Also in attendance were M. Basford, HVFD, Chief; S. McConnell, DANC and T. Murray, DPW Superintendent. J. Lightfoot, SLC Legislator, arrived at 6:13 pm.

HVFD Report TA 80 is at ABARS for repairs. The new tanker is still on order. The Board discussed the invoice for airport security badges from the OBPA. The Mayor will contact the OBPA to discuss who should be paying for the badges. The Board discussed dual responsibility of the airport. The Mayor will set up a meeting with the Ogdensburg City Manager, Ogdensburg Fire Chief, Heuvelton Fire Chief and the OBPA to discuss responsibility of the airport. The Mayor will contact Mr. Gebo to have him review the Fire Department's dual responsibility of the airport. Mayor Lashua will set up a meeting with the Town of Depeyster, Town of Oswegatchie and Town of Macomb to discuss fire contracts with the Towns. Possible dates for the meeting will be June 1, 6, 7, 8, and the 15th. The meeting will take place at the Fire Hall at 7:00 pm. Chief Basford left at 6:17 pm.

Public Forum Mayor Lashua introduced Mr. Lightfoot, SLC Legislator. Mr. Lightfoot informed the Board that there would be a public hearing, June 5th, in Canton, on a local law raising the age to purchase cigarettes from 18 to 21. Mr. Lightfoot informed the Board that worker's compensation for EMS and FD personnel will be going back to the Towns and Villages. The 3rd party administrator selected Excellus as the insurance carrier they would be using. Excellus's negotiating skills were better when dealing with doctors and there is a possibility that there could be a savings of 2 million dollars. Mr. Lightfoot stated that the county highways are in poor shape and that forty percent of the roads need repair. There are 38 vacant positions in the County. Not all of these open positions are being filled, which is saving money for the County. The County is looking at costs to remove asbestos and lead paint at the old county jail.

Sewer/Water Mr. McConnell, DANC, informed the Board that there were 2 violations at the WWTP this month and that there would probably be another 2 this coming weekend. The grinder (Muffin Monster) was ordered and it shipped on May 5, 2017. The new influent pump at the WWTP was installed and it worked a short time and blew a fuse. The Village should not have to pay for everything because the pump was on recall because distilled water was not put in the pump. This caused the pump to seize up. Everything is under warranty except the stator. Mr. McConnell will check on the cost of another influent pump and get back to the Board. Gillbuilt hauled 3 loads of sludge to Ogdensburg. The Board discussed having a meeting with DANC and C2ae about the WWTP evaluation. There was a discussion about the TSS & BOD levels. The Board approved the purchase of a second probe.

Mayor's Report The Board discussed the date for closing out books. The date will be May 25th by 4:00 pm. The Clerk will contact Tr. Knowlton and Tr. Guardino to inform them of the date.

RESOLUTION 17-027

SWIM ATTENDANTS AND SUMMER HELP

Offered by Tr. Wood, seconded by Tr. Basford. Mayor Lashua-Aye.

Resolution to hire Dakota Willard, Emily Martin, Kelley Keegan (substitute) and Josie Carter as swim attendants for the 2017-18 swim program, and also hire Michael Martin as Summer help for the DPW.

RESOLUTION 17-028

VERIZON FIXED RATE PROGRAMS

Offered by Tr. Basford, seconded by Tr. Wood. Mayor Lashua-Aye.

Resolution to allow Village and retired employees the option to participate in any Verizon fixed rate program at no cost to the Village. Payments must be made in advance to the Village Clerk.

RESOLUTION 17-029

RE-LEVY TO VILLAGE TAXES

Offered by Tr. Wood, seconded by Tr. Basford. Mayor Lashua-Aye.

Resolution authorizing the Village Clerk to re-levy unpaid sewer charges plus penalties of \$945.56 and unpaid water charges plus penalties of \$530.78, totaling \$1476.34 to the June 2017 Village Tax Roll.

RESOLUTION 17-030

SECOND NOTICE FEE

Offered by Mayor Lashua, seconded by Tr. Basford. Tr. Wood-Aye.

Resolution to assess a second notice fee of \$2.00 for taxes due.

RESOLUTION 17-031

ANTI-TERRORIST COVERAGE

Offered by Mayor Lashua, seconded by Tr. Wood. Tr. Basford-Aye.

Resolution to opt out of the terrorism portion of the Village’s liability insurance at a savings of \$398.00.

RESOLUTION 17-032

ZBA APPOINTMENT

Offered by Tr. Basford, seconded by Tr. Wood. Mayor Lashua-Aye.

Resolution to appoint Heather Dodds to the Zoning Board of Appeals for a term ending 1/31/2020.

RESOLUTION 17-033

COMMUNITY BANK CREDIT CARD APPLICATION

Offered by Tr. Wood, seconded by Tr. Basford. Mayor Lashua-Aye.

Resolution to have the Clerk/Mayor apply for a credit card with Community Bank (First National Bank of Omaha) for the Village.

RESOLUTION 17-034

2017-18 PAY RATES

Offered by Tr. Basford, seconded by Tr. Wood. Mayor Lashua-Aye.

Resolution to approve the following pay rates for the 2016-2017 fiscal year:

DPW Superintendent	\$ 21.28
MEO #1	\$ 16.80
MEO #1	\$ 15.68
Clerk/Treasurer	\$ 18.04
Deputy Clerk	\$ 14.01
Bus Drivers	\$ 12.00
Recreation Attendants	\$ 9.70
Swim Director	\$ 1800.00
Recreation Leader	\$ 1650.00

RESOLUTION 17-035

APPOINTMENT OF DEPUTY CLERK/TREASURER

Offered by Tr. Wood, seconded by Tr. Basford. Mayor Lashua-Aye.

Resolution to appoint Michele Smithers as Deputy Clerk/Treasurer, effective March 27, 2017, at a pay rate of \$14.01 per hour. The Deputy Clerk position will be part time and consist of an approximate 24 hour work week.

RESOLUTION 17-036

NYSDOT SHARED SERVICES AGREEMENT 2017

Offered by Tr. Wood, seconded by Tr. Basford. Mayor Lashua-Aye.

This agreement, dated May 8, 2017 between the People of the State of New York, hereinafter referred to as "State" or "NYSDOT" and the Village of Heuvelton, New York, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources. Shared services shall mean any service provided by one party (Provider) to another party (Recipient). The State and the Municipality agree to share services as follows:

1. **Description and Cost of Services, Materials or Equipment to be shared:** Provide details of the services, materials or equipment to be shared in the attached standard schedule A. The total amount of the agreement shall not exceed ten thousand dollars (\$10,000.00). If applicable, indicate that the return exchange will be determined at a later date.
2. **The Provider's employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to, salary, insurance, benefits and Workers Compensation.**
3. **If the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.**
4. **The Municipality agrees to defend and indemnify the State for any and all claims arising out of the Municipality's acts or omissions under this Agreement. Subject to availability of lawful appropriations and consistent with Section 8 of the State Court of Claims Act, the State shall hold the Municipality harmless from and indemnify it for any final judgment of a court of competent jurisdiction to the extent attributable to the negligence of the State or of their officers or employees when acting in the course and scope of their employment.**
5. **The term of this Agreement shall be for two (2) X or four (4) ___ years from May 10, 2017 to March 8, 2019. The parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either party may revoke this Agreement, by providing sixty (60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.**

SCHEDULE A

NYSDOT

Description of X services, X, materials, or X equipment to be shared:
Emergencies Services for Undeclared Emergencies to be Determined
Estimated Cost/Value of X services, X, materials, or X equipment:
To Be Determined
Total NYSDOT Cost/Value: _____

MUNICIPALITY

Description of X services, X, materials, or X equipment to be shared:
To Be Determined
Estimated Cost/Value of X services, X, materials, or X equipment:
To Be Determined
Total MUNICIPALITY Cost/Value: _____

RESOLUTION 17-037

WWTP CAPACITY EVALUATION COST/C2AE

Offered by Tr. Basford, seconded by Tr. Wood. Mayor Lashua-Aye.

Resolution to hire C2ae to evaluate the capacity of the WWTP at a cost not to exceed \$9,000.

Sidewalks/Streets

Dollar General has not made a decision on whether they will hook up to the Village sewer system. The Board discussed residents using sump pumps to drain water into the storm drains. The new pickup truck has arrived. The DPW will be starting on sidewalks on Lisbon Street. Brush pickup will end on 5/24/17. Hydrant flushing has been completed. Sludge should be spread next Tuesday.

RESOLUTION 17-038

APPROVAL OF MINUTES

Offered by Tr. Wood, seconded by Tr. Basford. Mayor Lashua-Aye.

Resolution to accept the minutes of the 03/08/17& 04/12/17 meetings.

RESOLUTION 17-039

VOUCHER APPROVALS

Offered by Tr. Basford, seconded by Tr. Wood. Mayor Lashua -Aye.

General	336-367	\$8,237.09
Sewer	336-367	\$6,593.49
Water	336-367	<u>\$1,984.19</u>
Total		\$16,814.77

Other Disbursements: \$ 29,579.30

RESOLUTION 17-040

BUDGET MODIFICATIONS

Offered by Tr. Wood, seconded by Tr. Basford. Mayor Lashua-Aye.

Resolution to approve the following budget modifications:

General

Increase:	19204.1 Assoc. Dues	\$42.00	Decrease:	13624.1 Tax Aver./Exp	\$71.32
	51101.1 Streets PS	\$163.57		14201.1 Atty. CE	\$134.25
	81604.1 Refuse/Gar CE	<u>\$1297.64</u>		90108.1 State Ret.	<u>\$1297.64</u>
	Total	\$1503.21		Total	\$1503.21

Sewer

Increase:	81201.2 WWTP PS	\$276.22	Decrease:	81894.2 Reserve	\$1530.22
	81301.2 Treat/Disp. PS	<u>\$1254.00</u>			
	Total	\$1530.22			

General

Increase:	51101.1 Streets PS	\$8097.00	Decrease:	34104.1 FD CE	\$8097.00
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At 6:50 pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Basford. All were in agreement.

Respectfully submitted,

Anna M. Hurst
Village Clerk