

VILLAGE OF HEUVELTON
Regular Board Meeting
Via Zoom
May 13, 2020

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were Trustee E. Wood and A. Guardino. Also in attendance were T. Murray, DPW Superintendent; T. Haynes, Engineer DANC; C. Prior, Engineer EDR; M. Denner, SLC EMS; and Village Residents J. Hynes and R. Tacchino.

Public Forum

HVFD Report The Board discussed the matter of the fire department filling pools, the mayor read the following: Businesses that provide “essential services necessary to maintain the safety, sanitation and essential operations of residences or other businesses” including general maintenance are deemed essential. While this does not explicitly mention service related to the opening and maintaining swimming pools, it would include any service to ensure the safety, sanitation and general operations of the residence or building. The Board is fine with the department beginning to provide this service to the community as long as the members going are comfortable with it. They also discussed the building being a scheduled polling place on June 23rd and a rabies clinic for June 17th. Trustee Wood said he believes it would be fine to use the building for these things that need to be done as long as they make every effort to practice social distancing and safety. He will make sure it is talked about during the next department meeting.

Sewer/Water The Mayor asked if anyone had any comments about the DANC report. Mr. Murray stated the sludge lagoon had been emptied.

The Mayor discussed the Community Solar project. National grid has completed the study of the location and it is feasible. The project plan is to install solar panels on 50 acres of Village property on the Taylor Road. This will create revenue for the Village and will also give Village residents an opportunity to get a percentage off their electric bills.

Mr. Prior informed the board they continue to work DANC on and abide by the consent order and update the DEC monthly. They continue to collect samples at nine locations three samples each location. He stated the Sewer Consolidation Project is continuing to advance. They have been completing welling delineations, utility locations, and challenging utility conflicts to complete the preliminary plans. The Phase 1B fieldwork archeological study is being revised and resubmitted to be accepted by the state. They have also been working on RD documents and forms that need to be completed before bids can go out. There will need to be service agreement modifications. There is a potential for easements for affected property owners.

RESOLUTION 20-039 NORTHERN BORDER REGIONAL COMMISSION GRANT APPLICATION FOR THE VILLAGE OF HEUVELTON NYS ROUTE 812 SEWER CORRIDOR AND TREATMENT PLANT CONSOLIDATION PROJECT

Offered by T. Guardino, seconded by T. Wood. Mayor Lashua- Aye.

WHEREAS, a notice of funding availability for the Northern Border Regional Commission 2020 Economic and Infrastructure Development Investment Program was announced for the current round of funding; and

WHEREAS, the Village of Heuvelton seeks to decommission the Village’s Wastewater Treatment Plant, construct a sewer pipeline between the Village and the City of Ogdensburg, and interconnect to the City’s collection system, and

WHEREAS, this sewer pipeline would provide opportunities for economic development along the NYS Route 812 corridor, provide opportunity for growth within the Village of Heuvelton, and provide service to the Ogdensburg International Airport; which does not have access to municipal wastewater services and has recently expanded service, and

WHEREAS, developing this infrastructure project is essential to advancing Heuvelton's goals as identified in the community's Community Development Plan; and

WHEREAS, the Village of Heuvelton has received a \$4,772,000 grant award from the United States Department of Agriculture Rural Development (USDA RD), a \$3,100,000 NYS Intermunicipal Water Infrastructure Grants (IMG) administered by NYS Environmental Facilities Corporation, a \$1,385,469 grant from NYS Department of State's Municipal Restructuring Fund, and

WHEREAS, a grant award from the Northern Border Regional Commission (NBRC) would provide the funding needed to proceed with this critical infrastructure project that will provide significant economic benefits to Heuvelton and the North Country region as a whole; and

WHEREAS, the Village of Heuvelton Board of Trustees fully supports the proposed funding application;

NOW, THEREFORE, BE IT:

RESOLVED that Mayor Barbara Lashua, as Mayor of the Village of Heuvelton, is hereby authorized and directed to file an application for funds to the Northern Border Regional Commission requesting the grant amount of \$500,000.

T. Haynes updated the Board on the Equalization Tank Project. The site restorations are being completed and they will submit final payment in June. The Village BAN is also up in June. Losurdo has been awarded an Empire State Development grant of \$74,000.00 it will take 90 days before payment will be received.

RESOLUTION 20-040 AUTHORIZING TEMPORARY BORROWING FROM SEWER FUND

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Whereas, the Village of Heuvelton (Village) entered into a Memorandum of Understanding (MOU) dated March 26, 2018 with Losurdo Foods, Inc. (Losurdo) to undertake a capital improvement project for the installation of an Equalization Tank (EQ Tank) at 34 Union Street (Losurdo Foods) and,

Whereas, the Village received \$300,000 in funding through the Dormitory Authority of the State of New York (DASNY) through a SAM Grant and,

Whereas, Losurdo received \$74,000 in funding through Empire State Development (ESD) through a Regional Council Award which shall be paid by Losurdo to the Village upon receipt and,

Whereas, the Village has received reimbursement from DASNY for incurred project expenses and,

Whereas, the reimbursement from ESD is anticipated to be issued in August of 2020 and,

Whereas, the Village desires to close on long term financing prior to the Bond Anticipation Note (BAN) renewal on June 24, 2020.

Now, Therefore, be it resolved by the Village Board of the Village of Heuvelton that:

1. The forgoing recitations are incorporated herein and are a part hereof as if fully set forth hereafter.

2. The Village Treasurer and Attorney shall close on long term financing prior to the renewal of the BAN on June 24, 2020.
3. The Village Treasurer is authorized to issue payment at the time of closing in the amount of \$74,000 from the Sewer Fund equaling the amount funding to be received from ESD.
4. Upon the receipt of ESD reimbursement from Losurdo, the Village Treasurer is to return these funds the Sewer Fund.

RESOLUTION 20-041

EQ TANK LONG TERM FINACING

Offered by T. Guardino, seconded by T. Wood. Mayor Lashua - Aye.

Resolution to proceed with the final financing for the EQ Tank project with the Bank of Greene County for 15 years at a rate of 3.79%

Mr. Hynes stated with the additional funding for the Water system project the Village is now able to do the full scope of work which will extend the project schedule.

RESOLUTION 20-042

AMENDMENT #1 to DANC TSA FOR WATER PROJECT

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Resolution to accept the Development Authority of the North Country's Amendment #1 to the Technical Services Agreement for the Water Improvement Project at a cost not to exceed \$40,000 and authorize the Mayor to execute said amendment.

RESOLUTION 20-043

CHANGE ORDER 3-2 WATER TOWER

Offered by T. Guardino, seconded by T. Wood. Mayor Lashua - Aye.

Resolution to accept change order 3-2 to add Bid Alternate D to TJ Fiacco Water system distribution contract.

RESOLUTION 20-044

AMENDMENT #3 TO C2AE WATER TOWER AGREEMENT

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Resolution to amend Exhibit K, consisting of 7 pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated June 14, 2017.

WHEREAS, additional services to be performed by the engineer, and extend the date of completion to 12/31/2020.

NOW THEREFORE BE IT RESOLVED, the Village of Heuvelton shall pay C2ae an additional or modified compensation not to exceed \$525,000.00.

Mayor's Report The Mayor has asked Mr. Denner to join the meeting and give the Board an update on COVID-19. He predicts we can be somewhat back to normal by June 26th. Next week will begin phase one of reopening and every two weeks we will go into a new phase as long as we are meeting the criteria. As far as summer activities go, we don't know where we will be or if things will change. His recommendations are to postpone yard sales, cancel the summer youth program and continue to plan for Labor Day until it's not viable.

RESOLUTION 20-045

Cancel Youth Summer Recreation Program

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Resolution to cancel the Youth summer recreation program for the summer of 2020.

The mayor asked board members to come in May 26th or May 27th by 4:00 pm to sign the vouchers to close out fiscal year.

The Mayor updated the board on the Oswegatchie LWRP grant. She along with the Mayor of Rensselaer Falls have come up with a target area and idea to create a bike/walk path following the railroad bed connecting the two Villages.

The Board discussed the Pavilion. The Mayor suggested using the funds from the cancelled youth program towards a warming hut and restroom for ice skating at the pavilion. This idea would need to be run by the Towns.

The Mayor discussed the impact the current situation has had on local businesses. They are still getting bills and some may not be able to be open. The Village could help some by discounting a water services they were not able to use.

RESOLUTION 20-046 COVID-19 WATER/SEWER BUSINESS DISCOUNTS

Offered by Mayor Lashua, seconded by T. Guardino. T. Wood - Aye.

Resolution to credit business base water and sewer charges for the days lost due to COVID-19 shutdown.

The mayor described the possible effects from COVID 19, on the budget, if the situation continues.

Streets Mr. Murray informed the board the crew is back to working full time as they felt they were getting behind. Tomorrow is the last day for brush pickup and the hydrant flushing is done. The flower pots are being prepared. The banners for the high school seniors are in and they hope to begin putting them up next week. The Board appreciates the work the crew is doing.

RESOLUTION 20-047 LOADER ACCEPTANCE

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Resolution to accept the new loader vehicle and authorize final payment.

RESOLUTION 20-048 RE-LEVY TO VILLAGE TAXES

Offered by Mayor Lashua, seconded by Tr. Guardino, and Tr. Wood - Aye.

Resolution authorizing the Village Clerk to re-levy unpaid sewer charges plus penalties of \$1,595.08 and unpaid water charges plus penalties of \$1,155.00 and unpaid trash charges plus penalties \$39.60 totaling \$2,789.68 to the June 2020 Village Tax Roll.

RESOLUTION 20-049 SECOND NOTICE FEE

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Resolution to assess a second notice fee of \$2.00 for taxes due.

RESOLUTION 20-050 2020-21 PAY RATES

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Resolution to approve the following pay rates for the 2020-2021 fiscal year:

DPW Superintendent	\$ 25.00
MEO #1	\$ 20.25
MEO #1	\$ 18.25
Clerk/Treasurer	\$ 16.25
Deputy Clerk	\$ 16.25
Bus Drivers	\$ 18.00
Recreation Attendants	\$ 11.80
Swim Director	\$ 2000.00
Recreation Leader	\$ 1700.00

RESOLUTION 20-051

ANTI-TERRORIST COVERAGE

Offered by T. Guardino, seconded by T. Wood. Mayor Lashua - Aye.

Resolution to opt out of the terrorism portion of the Village’s liability insurance at a savings of \$452.00.

RESOLUTION 20-052

APPROVAL OF MINUTES

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Resolution to accept the minutes of the 4/8/20 meeting.

RESOLUTION 20-053

VOUCHER APPROVALS

Offered by T. Guardino, seconded by T. Wood. Mayor Lashua - Aye.

Approval of Vouchers 0520-1 – 0520-29

General	\$ 9,410.44
Sewer	\$15,184.77
Water	\$ 2,026.57
Sewer Project	\$74,238.95
Water Project	\$279,362.61
Total	\$380,223.34

Other Disbursements: \$ 21,582.80

RESOLUTION 20-054

BUDGET MODIFICATIONS

Offered by T. Wood, seconded by T. Guardino. Mayor Lashua - Aye.

Resolution to approve the following budget modifications:

Budget Modifications:

General:

Increase:

81604.1 Refuse CE \$2,362.80
81601.1 Refuse PS \$ 407.64
19204.1 Association Dues \$ 122.00

Decrease:

19904.1 Contingency \$ 2,892.44

Sewer:

Increase

90308.2 Social Security \$ 129.29

Decrease:

19904.2 Contingency \$ 129.29

Water:

Increase:

83204.3 Source Pump CE \$ 678.67
83404.3 Transmission CE \$ 43.96
90308.3 Social Security \$ 197.12

Decrease:

83401.3 Transmission PS \$ 919.75

At 7:23pm with no further business before the Board, the meeting was adjourned on a motion by Mayor Lashua. All were in agreement. Thank you and be safe.

Respectfully submitted,

Rebecca Donnelly
Village Clerk