

## VILLAGE OF HEUVELTON

### Regular Board Meeting

November 9, 2022

At 6:03 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were Trustee E. Wood, Trustee A. Guardino, Trustee C. Basford, and Trustee M. Hebert. Also, in attendance were T. Murray, DPW Supervisor, A. Spaman, MEO, and J. Lightfoot, SLC Legislator; arrived at 6:07.

**Public Forum** Mr. Lightfoot updated the Board on county matters. He left at 7:25.

**HVFD Report** The Board discussed the downtown holiday celebration, setup and safety. The fire department will help with traffic control.

**Sewer/Water** There was discussion about issues with the operator, and exchanges about operations at the sewer plant. The Mayor will set up a meeting to voice these concerns to the Development Authority.  
The Mayor gave updates on the Water and Sewer projects.

**RESOLUTION 22-101** **WATER PROJECT CHANGE ORDER 2 CONTRACT 4**  
Offered by Tr. Wood, seconded by Tr. Hebert. All in favor  
**Resolution to accept change order 2 for contact 4 in the water system improvements project extending the time for completion, due to equipment delivery date lead time, increasing substantial completion by 320 days.**

**RESOLUTION 22-102** **PAY OFF WARRANT**  
Offered by Tr. Basford, seconded by Tr. Guardino. All in favor  
**Resolution to allow the Clerk to pay Marcellus pay app when money arrives for sewer project.**

### Mayor's Report

**RESOLUTION 22-103** **INCOME CEILING**  
Offered by Tr. Hebert, seconded by Tr. Wood. All in favor.  
**Resolution to have no changes to the income limits on current exemptions.**

**RESOLUTION 22-104** **BACK UP ATTORNEY**  
Offered by Mayor Lashua, seconded by Tr. Guardino. All in favor  
**Resolution to have the Clerk investigate Henry Leader as a backup attorney for the Village.**

**RESOLUTION 22-105** **HANDBOOK CHANGES**  
Offered by Tr. Hebert, seconded by Tr. Basford. All in favor  
**Resolution to add this paragraph to Article 19 in the employee handbook:**  
Annually, the Village Board will determine whether the Village will provide a Health Savings account and/ or a Health Reimbursement account for each full-time employee participating in the health insurance program offered by the Village. The account sum will be available for participating employees at the start of the budget year. In the event that an employee leaves during that budget year, the HSA balance will be available to the employee. The HSA/HRA amounts will be prorated using the date of hire for any new employee who is eligible and chooses to join the health insurance plan. Any funds within an employee's HRA account that are unexpended at the end of each fiscal year, or upon severance of employment, will be reclaimed by the Village.

The Mayor informed the Board there will be a meeting later this month to discuss the complete streets planning.

**Streets/Sidewalks** Mr. Murray informed the Board the paving will not be able to be done this year, the CHIPS money will roll over into next year. There was discussion about extending sidewalks in areas there are none for pedestrian safety. Mr. Murray will get updates on the Kubota tractor and the dump truck.

**RESOLUTION 22-106** **T. MURRAY RETIREMENT**  
Offered by Mayor Lashua, seconded by Tr. Wood. All in favor  
**Resolution to accept Timothy Murrays letter of Retirement effective November 29, 2022.**

**RESOLUTION 22-107** **A. SPAMAN PROMOTION**  
Offered by Tr. Guardino, seconded by Tr. Hebert. All in favor  
**Resolution to promote MEO Allan Spaman to Superintendent of Public Works effective November 30, 2022.**

**RESOLUTION 22-108** **NEW MEO HIRE**  
Offered by Tr. Hebert, seconded by Tr. Basford. All in favor  
**Resolution to hire Victor Gagnon for MEO position beginning November 28, 2022, at a pay rate of \$18.00 per hour.**

**RESOLUTION 22-109** **PPROVAL OF MINUTES**  
Offered by Tr. Guardino, seconded by Tr. Basford. All in favor  
**Resolution to accept the minutes of the 10/12/22 meeting.**

**RESOLUTION 22-110** **VOUCHER APPROVALS**  
Offered by Tr. Wood, seconded by Tr. Hebert. All in favor  
**Approval of Vouchers 1122-1-1122-40**

|                     |                     |
|---------------------|---------------------|
| <b>General</b>      | <b>\$ 34,839.10</b> |
| <b>Sewer</b>        | <b>\$20,271.98</b>  |
| <b>Water</b>        | <b>\$7,150.90</b>   |
| <b>Water Projec</b> | <b>\$90,539.93</b>  |
| <b>Sewer Projec</b> | <b>\$93,681.44</b>  |
| <b>Total</b>        | <b>\$246,483.35</b> |

**Other Disbursements \$ 129,714.96**

**RESOLUTION 22-111** **BUDGET MODIFICATION**  
Offered by Tr. Guardino, seconded by Tr. Basford. All in favor  
**Resolution to accept the following budget modifications:**

|  |  |
|--|--|
| <b>Increase</b>                                | <b>Increase</b>                        |
| <b>2770.1 Unclassified Revenues \$1,750.00</b> | <b>19304.1 Claims \$1,750.00</b>       |
| <b>Increase</b>                                | <b>Decrease</b>                        |
| <b>97306.3 BAN Principal \$6,438.00</b>        | <b>97307.3 BAN Interest \$6,438.00</b> |

Mr. Murray and Mr. Spaman left at 7:58

**RESOLUTION 22-112**

**ENTER EXECUTIVE SESSION**

Offered by Mayor Lashua, seconded by Tr, Guardino. All in favor.

**Resolution to enter executive session at 7:58 to discuss the employment history of a particular person.**

**RESOLUTION 22-113**

**EXIT EXECUTIVE SESSION**

Offered by Tr. Hebert, seconded by Mayor Lashua. All in favor.

**Resolution to exit executive session at 8:08.**

**RESOLUTION 22-114**

**SET PAY RATE**

Offered by Tr. Hebert, seconded by Tr. Wood. All in favor.

**Resolution to set the pay rate for Allan Spaman to \$24.50 beginning November 30, 2022.**

At 8:11 pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Basford. All agreed.

Respectfully submitted,

Rebecca Donnelly  
Village Clerk