VILLAGE OF HEUVELTON

Regular Board Meeting October 14, 2015

At 6:00 pm, Mayor Lashua called the meeting to order. Mayor Lashua opened the meeting with the pledge of allegiance. Trustees in attendance were Wood, Parish, Guardino and Knowlton. Also in attendance were T. Murray, DPW Superintendent; J Lightfoot, SLC Legislator; B. White, B-Lann Fire Equipment; N. Friot, Chief, HVFD; and T. Burley, C2ae.

HVFD Report Chief Friot informed the Board that the new fire truck was waiting on a small part and should arrive the week of October 19th. The Board discussed allowing M. Basford, Assistant Chief, the use of the Village's GIS system. Chief Friot left at 6:10 pm.

Sewer/Water Lab data for the sludge lagoon and soil samples were forwarded to T. Burley, C2ae. The WWTP is running well and the DO's are in the 6.0 range. We are currently taking in the Morristown sludge through the plant with no problems. Both industries are in compliance. DANC did the training for the backup well for DANC personnel. The SOP for the backup well drainage hose needs to be amended per Mr. Murray. The DPW needs at least 1 week notice from DANC on training and planned events.

Public Forum Mr. Burley reviewed SEQR 2 & 3 for the water project with the Board. The Resolution for the Amended Bond Resolution for the Water Project was tabled until next month. There was a discussion about a resolution to submit and application to USDA for the Mayor to sign the documents which was tabled until next month. USDA percentage rates are down to 2%. The clerk is to keep all SEQR parts together. Mr. Burley updated the Board on the Sewer Rehab Project. We will be spreading sludge the week of October 19th. Mr. Burley left at 7:15 pm.

SLC Legislator J. Lightfoot discussed the tentative budget for the County. Sales tax is down. Retirement contributions are down. Health insurance costs are up. Mr. Lightfoot left at 7:45

RESOLUTION 15-067

NO SIGNIFICANT ENVIRONMENTAL IMPACT (NEGATIVE DECLARATION)

Offered by Tr. Guardino seconded by Tr. Wood. Mayor Lashua and Trs. Parish, Knowlton-yes. **RESOLUTION DETERMINING THAT THE PROPOSED VILLAGE OF HEUVELTON WATER SYSTEM IMPROVEMENTS PROJECT WILL NOT HAVE A SIGNIFICANT EFFECT ON THE ENVIRONMENT**

WHEREAS, the Village Board of the Village of Heuvelton is considering a proposal to construct various water system improvements; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations contained in 6 NYCRR Part 617 adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, hereafter SEQRA, the Village Board must determine whether such proposal may have a "significant effect on the environment" and therefore require the preparation of an environmental impact statement; and

p. 2 October 14, 2015

WHEREAS, to aid the Village Board in determining whether the proposal may have a significant impact upon the environment, a full environmental assessment form (EAF) has been prepared, a copy of which was presented and circulated at the Village Board's 9/9/15 meeting; and

WHEREAS, pursuant to Part 617, the Village Board has examined the EAF in order to make a determination as to the potential environmental significance of the proposal; and

WHEREAS, the New York State Department of Environmental Conservation (hereafter "NYSDEC") and the New York State Department of Health (hereafter "NYSDOH") and the Village of Heuvelton are the involved agencies as that term is defined in 6 (A2) NYCRR Section 617.2(t); and

WHEREAS, no further review is required under SEQRA;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Heuvelton as follows:

- 1. Based on its examination of the EAF, the criteria set forth in Sections 617.11 and 617.6 of the regulations, and such further investigation as the Village Board has deemed appropriate, no potential significant adverse impacts are known;
- 2. Consent to proceed with the project will not cause a significant impact on the environment, and the Village Board will not require the preparation of an environmental impact statement;
- 3. A negative declaration is to be prepared; and
- 4. The Village Clerk of the Village of Heuvelton is hereby directed to cause to be filed and circulated the negative declaration in accordance with the requirements of SEQRA, a copy of the negative declaration shall be maintained in the Office of the Village Clerk in a file that will be readily accessible to the public, and the clerk shall mail copies, return receipt requested, to:

Office of the Commissioner

Department of Environmental Conservation

625 Broadway

Albany, NY 12233

and, Environmental Notice Bulletin

NYSDEC - Attn: Jack Nasca

625 Broadway, 4th Floor

Albany, NY 12233-1750

and, NYSDOH

Bureau of Public Water Supply

Corning Tower

Empire State Plaza, Room 1142

Albany, NY 12237

5. All subsequent notices concerning this project shall state that a negative declaration pursuant to SEQRA has been issued.

Dated: October 14, 2015

Introduced by: Trustee Guardino Seconded by: Trustee Wood

Voting Aye: 5 – Mayor Lashua, Tr. Guardino, Tr. Wood, Tr. Parish, Tr. Knowlton

Voting Nay: 0
Abstaining: 0
Absent: 0

p. 3 October 14, 2015

RESOLUTION 15-068 AFFIRMING OWNERSHIP OF RENSSELAER STREET

Offered by Tr. Wood seconded by Tr. Guardino. Mayor Lashua and Trs. Parish, Knowlton-yes. Resolution affirming that the Village of Heuvelton owns Rensselaer Street beginning at Washington St and ending at end (0.00-0.03). The Village also accepts responsibility for maintenance and repair. Rensselaer Street is open for public use.

RESOLUTION 15-069 SCBA BID

Offered by Mayor Lashua seconded by Tr. Guardino. Trs. Parish, Knowlton and Wood-yes. Resolution to accept the bid of \$ 124,000 from B-Lann Fire Equipment for 18 new SCBA with face piece and cylinder, 18 carbon SCBA spare cylinders, an additional 12 face pieces, and 18 voice amplifiers.

RESOLUTION 15-070

MORRISTOWN SLUDGE

Offered by Tr. Parish seconded by Tr. Wood. Mayor Lashua and Trs. Guardino, Knowlton-yes. Resolution to accept sludge from the Village of Morristown for treatment at the Village plant at a cost of \$.06 per gallon delivered.

RESOLUTION 15-071 APPOINTMENT OF DEPUTY CLERK/TREASURER

Offered by Tr. Parish seconded by Tr. Knowlton. Mayor Lashua and Trs. Guardino, Wood-yes. Resolution to appoint Danielle Barse as Deputy Clerk/Treasurer, effective September 21, 2015, at a pay rate of \$14.42 per hour. The Deputy Clerk position will be part time and consist of an approximate 24 hour work week.

RESOLUTION 15-072

RECORDS DESTRUCTION

Offered by Tr. Guardino seconded by Tr. Parish. Mayor Lashua and Trs. Wood, Knowlton-yes. Resolution to destroy the following Village records as authorized by The State Education Department, State Archives and Records Administration, Record Retention and Disposal Schedule MU-I, Revised 2003:

- 1. [245] pg 65. General ledger- receipts and disbursements from all funds and accounts 6 year retention; 6\2008- 5/2009; 3/2006; 5/2006- 7/2006; 6/2000-1/2001
- 1. [263] pg 61. Banking communications- statements

6 year retention; 7/2003-8/2009

1. [283] pg 72. Purchase journals.

6 year retention; 2004

1. [289] B pg 73. Games of chance financial reports

4 year retention; 2002; 2003

1. [413] pg 106. Health Officer Appointment

7 year retention; 3/1995-7/1999

3. [3] pg 1. Agendas

1 year retention; 2004-2007

3. [265] pg 62. Check stubs

6 year retention; 6/2004-5/2008

4. [248] pg 66. Accounting registers- check registers

6 year retention; 200-2002

4. [409] pg 104 Freedom of Information records request.

6 month retention; 1998-2006

4. [478] pg 125. Capital construction public improvement file.

6 year retention; 2005

7. [567] pg 71. Purchasing

6 year retention; 1998

7. [652] B pg 22. Zoning ordinance violation files

6 year retention; 1993-1994

p. 4 October 14, 2015 **540**

9. [513] B pg 144. Hydrant inspection records

3 year retention; 2002

10. [10] C pg 2-3. Correspondence of no legal, fiscal, or administrative value

No retention; 1995-1998; 2001-2002; 2005

11. [172] pg 32. Notice of violation of animal control law

3 year retention; 1996-1997

13. [485] pg 128. Inventory of supplies

6 year retention; 1999-2000

19. [363] pg 70. Employer copies of NYS income tax records.

5 year retention; 2002-2005

RESOLUTION 15-073

C2ae SEWER REHAB AMENDMENT 3

Offered by Tr. Guardino seconded by Tr. Wood. Mayor Lashua and Trs. Parish, Knowlton-yes. **Resolution to accept Amendment # 3 for C2ae for the Sewer Rehab Project for \$67, 500.**

Mayor's Report

There will be hydrant flushing October 19th thru October 22nd. The November Board Mtg. on November 11th, Veteran's Day is changed to Thursday, November 12th. There was a discussion about the State Championship signs. The Eagle Scouts will raise money to build a storage shed for the Labor Day Festivities Committee. The Labor Day Committee will pay for the pad to put the shed on. Please get with the Clerk by October 23rd if you have anything to put into the newsletter.

RESOLUTION 15-074 STORAGE SHED

Offered by Mayor Lashua seconded by Tr. Guardino. Trs. Parish, Knowlton and Wood-yes. Resolution to put a storage shed for the Labor Day Festivities Committee on Village property.

Sidewalk The brush and the leaf pickup will start this week and end November 12th. The relining has been done but the punch list has not been started yet. The variable drive on the motor at the Water Tower has been installed this week. There were no bids on the chassis, the DPW will strip and scrap when scrap prices increase. There are problems with the boiler at the sewer plant and it will need to be replaced next year. Mr. Murray will get quotes.

RESOLUTION 15-075

APPROVAL OF MINUTES

Offered by Tr. Parish seconded by Tr. Wood. Mayor Lashua and Trs. Guardino, Knowlton-yes. **Resolution to accept the minutes of the 8/12/15, 9/9/15, 9/30/15 meetings.**

RESOLUTION 15-076

VOUCHER APPROVAL

Offered by Tr. Guardino seconded by Tr. Wood. Mayor Lashua and Trs. Knowlton, Parish-yes. **Resolution to approve vouchers as follows:**

General	144-174	\$	6,042.09
Sewer	144-174	\$	6,482.19
Water	144-174	\$	4,305.92
HVFD	144-174	\$ 3	369,950.00
Sewer Capital	107-143	\$	160.00
Total		\$ 38	86,940.20

p. 5 October 14, 2015 **541**

RESOLUTION 15-077

GIS ACCESS

Offered by Mayor Lashua seconded by Tr. Parish. Trs. Knowlton, Wood and Guardino-yes. **Resolution to allow Assistant Chief Basford access to the Village GIS system.**

At 8:25 pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Knowlton. All were in agreement.

Respectfully submitted,

Anna M. Hurst Village Clerk